

11/13/78

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WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Memo	Harold Brown to Pres. Carter, and Andrew Young to Pres. Carter, 1 page w/attachments 3 pp., re: Defense Declassified and UN activities MR-09080 BAE	11/9/78	A
Memo	US Embassy, Cairo to Sec. State, 2 pps, re: Mtg. w/Sadat opened per RAC NKC-15-3-2-0, 6/22/03	11/13/78	A
List	w/attachments 7 pp., re: Notes on list of appointees	11/13/78	C

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THE WHITE HOUSE
WASHINGTON

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13 November 1978

TO: THE PRESIDENT
FROM: RICK HUTCHESON *R.H.*
SUBJECT: Memos Not Submitted

1. FRANK MOORE/TERRY STRAUB MEMO reporting on the recent Papal investiture. Congressmen Zablocki, LaFalce and Addabbo, Congresswoman Mikulski, and Luci Johnson Nugent expressed great appreciation at having been appointed to the US delegation.
2. SECRETARY PAT HARRIS sent you a copy of her letter to Mrs. Etta Colbert of Alquippa, PA, resolving the problem Mrs. Colbert raised with you in the Alquippa town meeting.
3. JIM McINTYRE sent you two memos relating to violations of the Antideficiency Act (obligations of funds in excess of an allocation), as required by law.
 - o HEW's Office of Human Development Services obligated \$53 million in excess of the amount apportioned by OMB. The Department covered this obligation by transferring available funds from the Medicaid program. Also, \$675 million was obligated without the issuance of an allotment. HEW has undertaken adequate corrective measures, in OMB's view, and has disciplined the individuals involved.
 - o Nine violations by the Defense Department during the 1975-77 period. The individuals involved have been disciplined. McIntyre "recently approved a revised fund control regulation for DOD. Although it is by no means a cure for the Department's financial management problems, I believe it will be a valuable tool in strengthening the Department's control over the obligation and expenditure of funds."
4. DOT DEPUTY SECRETARY BUTCHMAN sent you a report on efforts by DOT to increase the participation of minority firms in transportation programs:

CONFIDENTIAL

November 9, 1978

TO: President Carter
THROUGH: Rick Hutcheson
FROM: Ambassador Young
SUBJECT: U.S. Mission to the U.N. Activities, November 3-9

NAMIBIA

As the Security Council debate on Namibia continues, the Contact Group has been working behind the scenes with representatives of the African Group and the non-aligned members of the Security Council in an attempt to agree on a draft Security Council resolution. We are at the same time trying, even in the absence of a resolution, to lay the groundwork for the UN to explore the South African Government's willingness to cooperate with the UN on Namibia. The Five continue to make clear our preference that UN Special Representative Ahtisaari return to Namibia to sound out the South Africans. In light of continued strong African opposition to that idea, however, we have suggested that the manner in which the UN sounds out the South African Government be left to Secretary General Waldheim. Waldheim continues to be reluctant to act without assurance that the Africans will not denounce his actions. It is that advance assurance that we are trying to arrange.

VOTE ON IRAQI RESOLUTION DEFERRED

On November 6 the First Committee of the General Assembly voted 59-28-13 to put off consideration of the Iraqi resolution until the end of November. The Iraqi resolution condemns "military and nuclear collaboration with Israel" and calls upon the Security Council to invoke Chapter VII against Israel. The deferral vote came after a heated procedural debate in which the Iraqi Representative, sensing impending defeat, was overruled by the Chairman in a last minute attempt to avoid the very procedural vote which Iraq had offered.

UNGA ELECTIONS TO ECOSOC

On Friday, November 3, the UNGA elected 14 members to take seats on ECOSOC January 1, and held three additional inconclusive ballots on the remaining four seats. Votes on all three Asian seats and one remaining Latin American seat were both postponed to Friday, November 10. Among Latins, the contest is between Barbados (whom we favor) and Cuba. Five Asian candidates are: Cyprus, Pakistan, Indonesia, Jordan and Nepal.

AMBASSADOR YOUNG'S OTHER MEETINGS

11/6, Congressman Mario Biaggi; 11/7, Frank Ferrari, African-American Institute; Ambassador Niaz Naik (Pakistan); Mr. Colombo; 11/8 Dr. Rama Chandron, HABITAT.

DECLASSIFIED

per 6/2/09 SLK/Hr.
NL 3C 109-080
EX-102 DATE 10/22/09

o Conrail and Amtrak have set MBE goals of \$100 million and \$26 million respectively in their contracting activities -- over 10% of their total business activity. This would be a significant increase over past years. In 1977, Conrail awarded only \$13 million to MBEs.

o In March of 1978, Secretary Adams signed an order providing for several improvements in the MBE program for DOT's operating Administrations. Preliminary estimates from the Administrations for their MBE results in FY 1978 and goals for FY 1979:

FY 77 MBE percentage of total procurement:	7.3%
FY 78 (goal):	9.5%
FY 78 (preliminary actual):	12.5%
FY 79 (goal):	13.8%

o Although the data is uncertain, MBE involvement in DOT financial assistance programs appears to have been minimal. DOT believes that by issuing aggressive regulations, "we will be able to meet the goals which you have established for increased MBE participation... in this major area of DOT activity."

THE WHITE HOUSE
WASHINGTON

~~WA~~ The Vice President
Stu Eizenstat
Hamilton Jordan
Tim Kraft
Bob Lipshutz
Frank Moore
Jody Powell

Jack Watson
Anne Wexler
Jim McIntyre
Hugh Carter
Jerry Rafshoon

The attached was returned in the
President's outbox. It is forwarded
to you for your information.

Rick Hutcheson

EYES ONLY

	FOR STAFFING
	FOR INFORMATION
/	FROM PRESIDENT'S OUTBOX
	LOG IN/TO PRESIDENT TODAY
	IMMEDIATE TURNAROUND
	NO DEADLINE
	LAST DAY FOR ACTION -

ACTION
FYI

	ADMIN CONFID
	CONFIDENTIAL
	SECRET
/	EYES ONLY

	VICE PRESIDENT
	EIZENSTAT
	JORDAN
	KRAFT
	LIPSHUTZ
	MOORE
	POWELL
	WATSON
	WEXLER
	BRZEZINSKI
	MCINTYRE
	SCHULTZE

	ARAGON
	BOURNE
	BUTLER
/	H. CARTER
	CLOUGH
	COSTANZA
	CRUIKSHANK
	FALLOWS
	FIRST LADY
	GAMMILL
	HARDEN
	HUTCHESON
	JAGODA
	LINDER
	MITCHELL
	MOE
	PETERSON
	PETTIGREW
	PRESS
/	RAFSHOON
	SCHNEIDERS
	VOORDE
	WARREN
	WISE

	ADAMS
	ANDRUS
	BELL
	BERGLAND
	BLUMENTHAL
	BROWN
	CALIFANO
	HARRIS
	KREPS
	MARSHALL
	SCHLESINGER
	STRAUSS
	VANCE



Office of the Attorney General

Washington, D. C. 20530

November 10, 1978

Principal Activities of the Department of Justice for the Week of November 6 through November 10, 1978

1. Meetings and Events.

On Monday, the Attorney General received a report he had previously requested from Peter Vaira, the U.S. Attorney for the Philadelphia area, on the overall problem of police brutality in the city of Philadelphia. A number of Mr. Vaira's specific recommendations are under consideration. The Attorney General hosted a luncheon on Tuesday for U.S. Attorney Earl Silbert and several trial attorneys from his office who have successfully tried in recent weeks several highly visible public corruption prosecutions. On Thursday, Judge Bell met with Senator-elect Howell Heflin at the Justice Department. He also lunched with Hedrick Smith, bureau chief of the New York Times, and Elaine Shannon of Newsweek. The Attorney General met with Vernon Weaver of the Small Business Administration Thursday afternoon.

2. Judgeships.

In connection with the issuance of the executive order on standards and guidelines for the merit selection of federal district judges, the Attorney General conducted a press briefing Wednesday to discuss the progress and process. He also mailed on Wednesday a personal letter to each Senator in which he enclosed a copy of the guidelines, a questionnaire for Senators to fill out about the Senator's method for determining candidates, as well as his personal encouragement for each Senator to consider establishing a merit commission for selecting federal district judges. The Department and the Media Liaison Office of the White House have coordinated the preparation and mailing of a "backgrounder" to newspaper editors across the nation. From conversations with Senators following the announcements Wednesday, the Attorney General anticipates that Senators from a least half a dozen states (and hopefully more) will be announcing their intention to use selection commissions in the coming weeks -- these would be above and beyond the 21 state commissions (including the District of Columbia and Puerto Rico) that presently exist for the identification of qualified district judge candidates. At least nine of the 13 Circuit Commissions have been agreed upon between the Department and White House.

3. Cases.

The Kampiles prosecution for espionage continues in Hammond, Indiana. The Department filed its "mandamus brief" Thursday in the Court of Appeals for the District of Columbia in the Berrellez (ITT) prosecution. FBI agent, now resigned, Joseph Stabile, previously indicted for obstruction of justice, pled guilty Thursday to one count of a six-count indictment in federal district court in Brooklyn, N.Y. Michael Thevis, one of the FBI's "Ten Most Wanted Fugitives," was apprehended Thursday in Bloomfield, Connecticut.

On October 6, Philip G. Williams, president of the Associated Trades and Crafts Union, Youngstown, Ohio, pleaded guilty to embezzlement of union funds. He was sentenced to one year to be followed by five years probation. He also resigned from his union office. Williams was charged with embezzling \$14,000 from union general funds and \$197,000 from union benefit funds. On October 20, Joseph P. Tonelli, president of the United Paperworkers International Union, pleaded guilty to obstruction of justice and embezzlement. Sentencing is set for November 20. Tonelli, who is Chairman of the New York State Racing Commission and who served on three presidential advisory committees, was charged with two others in the embezzlement of \$360,000 through a pattern of racketeering conduct. He admitted taking \$32,500 in concert with two others.

U.S. DEPARTMENT OF LABOR
OFFICE OF THE SECRETARY
WASHINGTON

November 9, 1978

MEMORANDUM FOR THE PRESIDENT

FROM: SECRETARY OF LABOR, Ray Marshall *RM*

SUBJECT: Major Departmental Activities, Nov. 6-9

New anti-fraud program. Next Tuesday, I will be announcing the implementation of a new Fraud and Abuse Prevention Survey which will randomly survey various CETA prime sponsors and other Labor Department programs to identify and correct administrative and management procedures that are conducive to fraud. Tuesday's press conference will be another step in publicizing our anti-fraud efforts within the Department. As you may recall, last year we combined our investigative and audit operations in a new Office of Special Investigations. Rocco DeMarco, the head of that Office, has now become our acting Inspector General. I will send to you shortly the names of our top three candidates for this job.

Relations with organized labor. I have launched a systematic outreach program to work more closely with the presidents of the key unions that make up the AFL-CIO. I am coordinating this effort with Stu Eizenstat and Landon Butler. Last week, I met with the leaders of the maritime unions and other meetings are scheduled during the next several weeks. While there is clearly a need to talk individually with union presidents, I believe that it is important to continue to try to work with the AFL-CIO, as well. Relations with the AFL-CIO have been in a holding pattern since the Executive Council came out for mandatory controls.

Planning for next year. I am using the Congressional recess as an opportunity to plot our legislative strategy for the new Congress. Given the fiscal constraints that we are all operating under, I am also concentrating my efforts on improving the management of existing departmental programs.



THE SECRETARY OF THE INTERIOR
WASHINGTON

November 9, 1978

MEMORANDUM TO THE PRESIDENT


From: Secretary of the Interior

Subject: Major Topics for the Week of November 6

On Tuesday, December 12, I will chair the first official meeting of the Intergovernmental Task Force on Water Policy. The National Governors Association, National Conference of State Legislatures, National Association of Counties and National League of Cities will be in attendance at this first meeting. If you have a few minutes to spend with the group, it would be very helpful and would illuminate the importance of the cooperative effort in water management. We will meet in the Roosevelt Room from 10:00 a.m. to 2:00 p.m.

Your staff is once again working on a reorganization plan which includes the creation of a Department of Natural Resources. I strongly support the idea if we are serious and will put all components into the proposal. To move just minor boxes around on the chart would be a mistake. A comprehensive plan is still just as popular with the public as it was in 1976, but it will meet bureaucratic opposition. I recommend that we press ahead.

The quail hunt is being put on the schedule.


CECIL D. ANDRUS

THE SECRETARY OF COMMERCE
WASHINGTON, D.C. 20230

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November 9, 1978

FYI

REPORT TO THE PRESIDENT

Today I submitted to Stu Eizenstat and Jim McIntyre a proposal that would meet the dual objectives of reducing the Administration's budget and following through on our urban policy commitments. The proposal, which would reduce the Administration's budgets for FY 79 and FY 80 by \$600 million in each year, calls for a program of targeted assistance to stimulate private sector employment in highly distressed areas. As a substitute for the Labor Intensive Public Works proposal, which died in Congress, the proposed "Targeted Economic Development Assistance Program" has the advantage that no new legislative authority would be needed.

This week's meeting of the Polish-American Trade Commission was productive. We have approved \$200 million of the Polish request for additional CCC credits to relieve Poland's serious grain crisis. A recommendation favoring the balance of the request (\$350 million) will be forwarded to you. The Commission has also resolved several trade problems, initiated significant improvements for American businesses in Poland, and concluded a Small Business Agreement which will markedly improve the prospects for our smaller firms to enter the Polish market. I and other Cabinet members expressed our continued concern over Poland's performance on the divided families issue and the size of their international debt.

Last week Commerce officials briefed Governor Romero Barcelo and his Cabinet on the final draft of the interagency Puerto Rican Economic study. Although the discussions went well, the Governor did express some concern with what he perceived as an anti-statehood slant in the study--despite our careful efforts to keep the study neutral. However, general reaction to the technical content of the study was highly favorable and suggests that it can be especially helpful to Puerto Rico's economic development planning efforts. We expect formal comments and suggestions from the Governor's office early next month, and we will be working closely with it.

In view of your recent conversation with Mike Mansfield, I believe you will find the attached summary report on our U.S. Export Development Missions to Japan of particular interest.


Juanita M. Kreps

Attachment



THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D.C. 20410

November 9, 1978

MEMORANDUM FOR: The President
Attention: Rick Hutcheson

SUBJECT: Weekly Report of Major Departmental Activities

Effects of the Mid-Term Elections on Key HUD Congressional Committees. The defeat of Senators Brooke (R-Mass.) and McIntyre (D-N.H.) and the retirement of Senator Sparkman (D-Ala.) leave vacancies on the Senate Subcommittee on Housing and Urban Affairs. It is expected that Sen. Garn (R-Utah) will become the Ranking Minority Member on both the full committee and the subcommittee. The defeat of Sen. Case (R-N.J.) in the primary and Sen. Brooke leave vacancies on the Senate HUD Appropriations Subcommittee. The election of Rep. Tsongas (D-Mass.) to the Senate and the defeat of Representatives Hannaford (D-Calif.) and Brown (R-Mich.) leave vacancies on the House Subcommittee on Housing and Community Development. The election of Rep. Baucus (D-Mont.) to the Senate leaves a vacancy on the House HUD Appropriations Subcommittee.

New Refinancing Plan for Insured Home Improvement Loans. Homeowners having difficulty making payments on federally insured home improvement loans under Title I may now apply for an extended repayment period which would reduce their monthly payments. The new refinancing is particularly helpful to those borrowers whose incomes have been reduced through no fault of their own and should help reduce the likelihood of total default on the loans.

Paperwork Reduction. The Department and the Veterans Administration are developing common forms as a way of reducing paperwork associated with obtaining FHA or VA mortgage insurance. Expectations are that Farmers Home Administration will also join in this effort.

Action Grant Creates Jobs in Lowell, Massachusetts. The City of Lowell, Massachusetts, has made use of its Action Grant to provide a \$5 million loan at four percent interest to Wang Laboratories, a computer manufacturing firm, to expand in that community rather than relocate. Wang will build a \$40 million office tower adjacent to its present facilities, creating 1,862 new office jobs. Wang will make 25 yearly payments of \$316,710 for a total return of \$8 million. In turn, this income to the City will be re-loaned at low rates to minorities and lower income families unable to qualify for mortgage loans in the private sector for down payments on homes.

Office of the Assistant Secretary for Housing/FHA Commissioner Reorganized. The Department has restructured its housing functions along the lines of the three principal program areas to achieve more accountability for program effectiveness and increase coordination of housing programs. The new organization clearly distinguishes between public housing and Indian programs, single-family programs and mortgagee activities and multi-family housing programs. The reorganization will be made public November 14.


Patricia Roberts Harris



United States
Environmental Protection Agency
Washington, D.C. 20460

November 9, 1978

The Administrator

REPORT TO THE PRESIDENT

FROM: Douglas M. Costle

I thought you would be interested in our initial reaction to the implications of Tuesday's elections for our environmental programs:

Senate: Although the Senate appears more conservative, we expect no significant impact on environmental programs. Anderson's and Clark's losses will hurt, but we work well with Jennings Randolph, and his re-election should preserve the strong Senate environmental coalition.

House: We are less certain here. We worked well with Rooney as chair of the subcommittee dealing with hazardous and solid wastes. But the most important vacancy is on Interstate and Foreign Commerce with Paul Rogers' retirement.

The new chairman will be either Richardson Preyer, who we think would carry on the strong, positive role that Rogers created; or David Satterfield, who is generally opposed to health and environmental regulatory programs. Because of the large turnover of committee members, the selection of a new chairman is particularly important.

At this point it is too early to predict what effect the State elections will have on our ability to work with them in implementing our statutes.

Community WASHINGTON, D.C. 20506
Services Administration



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MEMORANDUM TO THE PRESIDENT

November 9, 1978

Attention: Rick Hutcheson, Staff Secretary

FROM: Graciela (Grace) Olivarez, Director
Community Services Administration

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SUBJECT: Weekly Report of Significant Agency Activities
(November 6 - 9, 1978)

Anti-Inflation Program

I attended today's Cabinet briefing on your anti-inflation plan and was pleased to be asked to be in your Speakers' Bureau on Inflation. I am scheduled to speak this weekend before the National Conference of Puerto Rican Women. This coming Monday and Tuesday, I will be in Tucson, Arizona, where I am to give interviews in Spanish and English to local radio and television stations. I also will meet with local newspaper reporters. In addition, I am to address the National League of Cities Annual Meeting in St. Louis and the National Community Action Agency Executive Directors' Association in San Francisco.

Emergency Energy Assistance Program Funds

The Office of Management and Budget has just informed the Community Services Administration (CSA) that a contingency fund will be made available to assist poor people who are faced with crisis energy problems arising from severe winter conditions. These funds will be available only to those poor who are brought face-to-face with a serious energy-related crisis situation during this coming winter.

Water and Sewer Regional Conference

Officials from the Farmers Home Administration and CSA have tentatively agreed to have a Water and Sewer Regional Conference in Kansas City, Missouri, during the week of January 8, 1979. Federal, state and local officials will be invited. This conference is to serve as a model for Federal Regional Councils to repeat in eight other regions.

Food and Drug Administration Program for the Poor

CSA and the Food and Drug Administration (FDA) are reaching agreement on a joint project to improve the effectiveness of FDA's efforts to serve low-income consumers.



VETERANS ADMINISTRATION
OFFICE OF THE ADMINISTRATOR OF VETERANS AFFAIRS
WASHINGTON, D.C. 20420
November 9, 1978

TO : The President
THRU : Rick Hutcheson, Staff Secretary
FROM : Administrator of Veterans Affairs

W. E. Glavin

VA Presidential Update

Philippine Update - Your signing of legislation extending VA's \$2 million medical grant program for the Veterans Memorial Medical Center in Manila has been very favorably received. We have asked OMB for a deficiency apportionment to cover expenditures pending passage of a supplemental. Authority for this assistance had expired 9/30/78, and your action assures continuation of a program in operation since 1948. We have cancelled a RIF that would have terminated 38 VA Filipino employees in mid-November, and can now assure continued support of treatment for Filipino veterans in the VMMC. Nearly 300 of these veterans were patients in the VMMC when program authority expired.

Inspector General Developments - Sometime ago I authorized establishment of a small Risk Analysis Unit in VA's IG office to give continuous priority attention to the greatest potential in agency programs for white collar crime, fraud, abuse and waste. Two staffers on your Reorganization Project asked and received a briefing on this special unit. They said consideration would be given to requiring a similar capability in the guidelines now being prepared for all government IG offices created by recent legislation you signed. In support of your fight against inflation, our IG is now reexamining all scheduled VA audits. Priority will be given those audits with the most potential for achieving economies and greater efficiency.



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

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November 9, 1978

MEMORANDUM TO THE PRESIDENT

THROUGH Rick Hutcheson
Staff Secretary

SUBJECT: Weekly Report

USSR GRAIN HARVEST. Soviet Premier Kosygin reports Soviet grain harvest 6 million tons higher than previous record harvest of 224 million tons in 1976.

JAPANESE RICE CROP. Japanese agricultural officials expect 1978 rice crop to total 12.6 million tons. Efforts to cut production offset somewhat by record yields.

WORLD GRAIN ESTIMATE. USDA estimates world grain production at 1.398 billion tons, up 13 million tons from September and 76 million tons from a year ago.

RECORD U.S. AGRICULTURAL EXPORTS. USDA reports value of U.S. agricultural exports in fiscal 1978 at \$27.3 billion, up 14% from last year's total--ninth consecutive year of record exports on value basis. Value of exports increased sharply, led by substantial gains in wheat, feed grains and soybeans.

Value of agricultural imports rose \$0.5 billion during year to total \$13.9 billion, leaving surplus in U.S. agricultural trade balance of \$13.4 billion.

Export record level at least partially attributable to relatively poor crops in Southern Hemisphere over last year.

A handwritten signature in dark ink, appearing to read "Carol Tucker Foreman".
CAROL TUCKER FOREMAN
Acting Secretary



THE SECRETARY OF THE TREASURY
WASHINGTON 20220

F.Y.I.

November 9, 1978

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MEMORANDUM FOR THE PRESIDENT

Subject: Highlights of Treasury Activities

1. THE DOLLAR

The market continued to test our intervention intentions, and we have operated in the market in cooperation with the German, Japanese and Swiss authorities. We have completed our drawing on the IMF -- \$2 billion in deutschemarks and \$1 billion in yen -- and are planning to complete arrangements for our SDR sales shortly. A Treasury-Federal Reserve team will return this weekend from Germany and Switzerland, where they have been discussing arrangements for issuance of Treasury foreign currency securities.

2. THE NEW YORK CITY GUARANTEES

Negotiations over the financing agreements are in their final stages and, hopefully, will be resolved satisfactorily next week. If the final agreements meet the legal requirements of the Guarantee Act and the tests of the Guarantee Act are met -- and we expect that they will -- the first \$200 million of Federal guarantees of City bonds will be issued at the closing, tentatively scheduled for November 15.

3. AGREEMENT WITH BRAZIL ON TEXTILE SUBSIDY

We reached agreement with Brazil this week on a series of measures which led me to conclude that we should waive the countervailing duties sought by our textile unions. Brazil agreed to phaseout its overall export subsidy program within 5 years; to eliminate 25 percent of the 37.2 percent textile export subsidy immediately, another 25 percent on January 3 and the balance by the end of next year; and to work with us toward concluding a subsidies code in the MTN by the end of this month (LDC participation is necessary to make the code acceptable to Congress and Brazil is the LDC leader on the issue). These arrangements carry major economic and political

benefits for the United States, but domestic textile interests will oppose the waiver, particularly in light of your veto of the bill exempting textiles from the MTN negotiations. We are coordinating the public announcement with Bob Strauss and Stu Eizenstat.

4. EPG

The newly streamlined Steering Group is functioning well. Messrs. Kahn, McIntyre, Schultze and I will soon want to discuss the new arrangement with you.



W. Michael Blumenthal

THE CHAIRMAN OF THE
COUNCIL OF ECONOMIC ADVISERS
WASHINGTON

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November 10, 1978

MEMORANDUM FOR THE PRESIDENT

From: Charlie Schultze *CLS*
Subject: CEA Weekly Report

OECD Mission. My staff has been working this week to prepare for my trip to Paris to chair the meeting of the OECD's Economic Policy Committee. This meeting will focus largely on the outlook for the U.S. economy, the anti-inflation program, and our new dollar policy. I hope that out of the meeting will come a better awareness among our major economic partners of the direction of the Administration's policies, and that we will be able to gather support among foreign leaders for the actions we have taken. The meeting will also discuss the experience here and abroad with anti-inflation policies that rely on guidelines such as those we recently have set forth, or on other "non-traditional" approaches to reducing inflation without resorting to recession. Next week, Bill Nordhaus will be in Paris leading the U.S. delegation to an OECD meeting on "Positive Adjustment Policies."

Anti-Inflation. For the most part, day-to-day administration of the anti-inflation program is now in the hands of Fred Kahn. However, I am meeting twice weekly with Fred to assist him in coordinating the government's actions in the inflation effort. My staff is working on several task forces that will report jointly to the EPG Steering Group on possible anti-inflation actions in agriculture, regulation, tax policies, and other arenas. If these studies bring to light any good candidates for serious consideration, they will be considered by the full EPG in the weeks ahead.

Steel Trigger Prices. My staff and I met with Treasury officials to discuss the recent decision to increase the trigger price for steel by 7 percent. Because of the appreciation of the Japanese yen a strict application of the formula would have warranted a 10 percent increase. But, after consultation with Fred Kahn, Barry Bosworth and me, Tony Solomon approved only a 7 percent increase. (The original trigger price decision included a 5 percent

flexibility band for situations like this.) A number of the industry leaders told Solomon that they would comply with the anti-inflation price standards. However, we will have to monitor closely pricing developments in the industry in the months ahead. There is concern that steel prices could escalate sharply around the turn of the year. The Council on Wage and Price Stability is geared up to follow this sector closely.

THE WHITE HOUSE
WASHINGTON

11-13-78

To Cecil Andrus

What are we doing
about this?

J.C.

U.S., State Programs Hit

Leasing of Coal Lands In West Called 'Giveaway'

NEW YORK (AP)—The leasing of public and Indian lands in the West for coal production is still a "give-away" despite promised reforms, and most leases "are being held for speculation," according to the Council on Economic Priorities.

The nonprofit research organization, which in 1974 issued a highly regarded report calling the coal-leasing situation "pitiful," said in its new report that nothing much has changed.

"Attempts to correct the historical travesties of the federal leasing program have been ineffectual," the report said, adding that state leasing programs also are "grossly maladministered." The report added:

"Lessees paid the federal government and Indian tribes approximately \$1 an acre in rent in 1977. The six state governments collected an average of just 41 cents an acre.

"Only 14 percent of all federal leases and a minuscule .7 percent of state leases are now in production. Thus enormous coal expansion in the West could easily be supported without additional leasing."

The council noted that the Interior Department is working on a new leasing program, but urged that the department "focus on a coal development program for the substantial acreage already under lease."

The council's 1974 report accused giant corporations of holding vast expanses of surface coal land, apparently for speculative purposes,

despite the energy crisis and the need for coal production.

The new report said that although coal production on federal lands has tripled since 1973, coal was produced last year on only 67 of the 474 federal leases and "lease speculation is rampant."

"Over 25 percent of all federal leases have changed hands since 1973," the report said, "and one-third of all state leases have been assigned at least once."

The report said about 31 percent of the land leased by the federal government is controlled by five companies, and the Peabody Coal Co. controls more than one-third of all leases on Indian lands.

"Oil companies in general play a dominant role in western leasing," the report added. "The Exxon Corp. is the largest holder of state, federal and Indian leases in the West."

Rapid City Police Put End To Rattlesnake Robberies

RAPID CITY, S.D. (UPI)—Rapid City police have stopped what could have been a never-ending circle of rattlesnake robberies at a local tourist attraction called the Reptile Gardens.

Earl Brockelsby, owner of the attraction, said Saturday two juvenile employees allegedly carried rattlesnakes out the establishment's back door and sold the snakes back after keeping them undercover for a couple days. He did not say what charges would be brought against the juveniles.

THE WHITE HOUSE

WASHINGTON

13 November 1978

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MEMORANDUM FOR THE PRESIDENT

FROM:

RICK HUTCHESON *RL*

SUBJECT:

Status of Presidential Requests
Complete Listing

KRAFT:

1. (10/20) (and J. Gammill) Confirm that both Teresa Hughes and Dr. Dunlap will be firm in the collection of student loan payments -- Done. (11/8) Ok; get a memorandum from both, including a comment on loan payment -- In Progress.
2. (10/26) What is the status regarding Don Anderson of Lubbock, Texas, to be selected as Chairman, Commodity Futures Trading Commission? -- Done. *done*
3. (10/31) Call all the most important Democratic candidates and tell them to concentrate on GOTV -- Done. *done*
4. (10/31) Check with Jim Free on Director, TVA; search as though a Cabinet member -- In Progress.
5. (2/9) (and Army Secretary Alexander) Recommend several nominees for Assistant Secretary of the Army for Civil Works -- Done, (Blumenfeld nomination awaiting conflict of interest clearance; expected after Congress convenes).
6. (10/2) (and Brzezinski) Javits wants his wife on an arts council; the President would like to do it -- Done. (11/11) Look for something other than the National Council on the Arts for Mrs. Javits -- In Progress.
7. (10/3) (and J. Gammill) Put Lang Sheffield on some good commission -- In Progress, (although no specific recommendations yet).

BRZEZINSKI:

1. (10/2) Tell Harold Brown to move this year on an appropriate medal for Anthony Casamento; keep the President informed -- In Progress.

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2. (10/8) See Charles Percy next Tuesday or Wednesday to discuss his trip; he will call you -- In Progress, (scheduled 11/14).

ATTORNEY GENERAL BELL:

1. (10/20) Please draft an answer for the President concerning the letter from Frank Church about the WASHINGTON POST article of how DoJ is being asked to provide guidelines on how it intends to enforce the foreign anti-bribery statute passed by Congress in 1976 -- Done. *Done*

KAHN:

1. (10/26) Please present to the President your ideas for implementing our anti-inflation plans. The President wants major employers and unions to sign up; the President, the Cabinet and staff will be eager to help. Set up a procedure to keep the President informed at all times about progress; let's make it a complete team effort -- In Progress, (expected 11/15).

LIPSHUTZ:

1. (10/27) No more extensions on extending time for the President's Commission on Foreign Language and International Study to present its final report to the President (from 6 months to 11 months) -- Message Conveyed. *Done*

MCINTYRE:

1. (10/31) The President wants you, Kraft, GAO and private auditing firms to help the President assess the 12 candidates for Inspector Generals -- In Progress, (expected 12/15).

WARREN:

1. (10/31) This proposal by the Corps of Engineers to construct a 20 foot high, 83 mile long sand dune along Fire Island's shoreline to control beach erosion sounds ridiculous; give the President a one page assessment -- Done. *Done*

RAFSHOON:

1. (10/26) How many will be at each of the breakfast meetings with White House press corps? -- Done. *Done*

JORDAN:

1. (10/26) The suggestion by Bert Lance that Luther Hodges, Jr. be considered to fill Jackson's seat on the Fed is a good one -- Message Conveyed.

- 3 -

PETTIGREW:

1. (10/22) Follow-up with McIntyre on the report to Congress by the Comptroller General on the extent of fraud against the government in federal economic assistance programs -- In Progress, (Pettigrew is ready to present recommendations at the next Cabinet meeting, now scheduled for 11/20).

CALIFANO:

1. (5/20) After you assess Admiral Rickover's speech, "Why School Boards," make an appointment to discuss it with the President; search for solutions, not obstacles -- In Progress, (Califano is ready to discuss this with you as soon as it can be scheduled).
2. (10/31) Give the President another progress report on the status of Hispanic employees in HEW on 1/1/79 -- In Progress.

STRAUSS:

1. (6/6) You and Schultze work out the specifics of an anti-inflation task force within the EPG and present to the President -- Done. *done*

EIZENSTAT:

1. (10/26) We need maximum positive PR in the Phillipines on H.R. 5029 - VA Programs Extension Act of 1978 -- Done. *done*
2. (10/27) The President agrees with Chief Justice Burger's letter concerning H.R. 8200 (and the enlargement of the Federal Judiciary) -- Done, (in Lipshutz memo). *done*
3. (10/27) (and Moore) Prepare brief and firm letters to Ullman and Long about the President's decision to sign the tax bill; the President will sign letters and call them -- Done, (by Congressional Liaison). *done*



Department of State

INCOMING
TELEGRAM

~~CONFIDENTIAL~~

NODW17

PAGE 01 CAIRO 24767 131519Z
ACTION NODS-00

INFO OCT-01 ISO-00 /001 W

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FM AMEMBASSY CAIRO
TO SECSTATE WASHDC FLASH 5949

C O N F I D E N T I A L CAIRO 24767

EXDIS DISTRIBUTE AS NODIS

E.O. 11652: GDS
TAGS: PEPR, EG IS US
SUBJECT: MEETING WITH SADAT

REF: A) CAIRO 24762 , B) STATE 287429, C) CATRO 24766

1. HAVE JUST RETURNED FROM MEETING WITH SADAT, MUBARAK AND KHALIL IN ISMAILIA. PURPOSE OF SADAT'S SUMMONS WAS TO CONFIRM WHAT HE SAID TO PRESIDENT CARTER DURING LAST NIGHT'S TELECON. HE WAS GREATLY DISTURBED ABOUT SOME THINGS WHICH HAD BEEN MENTIONED IN THAT TELECON. HE WANTED TO BE SURE THAT PRESIDENT CARTER FULLY UNDERSTANDS HIS POSITION ON CONTENTIOUS POINTS, ESPECIALLY RE ABSOLUTE NECESSITY FOR SPECIFIC LINKAGE BETWEEN SINAI AND WEST BANK/GAZA AGREEMENTS, AND THEN OUTLINED IT IN DETAIL. (DETAILED REPORT BY SEPTTEL) UNLESS THESE ISSUES ARE SATISFACTORILY RESOLVED HE CANNOT REPEAT CANNOT SIGN SINAI TREATY. HE SUGGESTED THAT IN ORDER TO AVOID ANY MISUNDERSTANDING, PRESIDENT CARTER'S FOLLOW-UP MESSAGE NOT BE DELIVERED TO HIM UNTIL AFTER MY REPORT HAD BEEN RECEIVED AND STUDIES IN WASHINGTON.

2. HAVE RECEIVED REF B FOLLOWING MY RETURN TO EMBASSY. WILL AWAIT PRESIDENT'S FOLLOW-UP MESSAGE. PLEASE ADVISE FLASH, HOWEVER, WHETHER THE PRESIDENT WISHES DELIVERY

~~CONFIDENTIAL~~

Electrostatic Copy Made
for Preservation Purposes

DECLASSIFIED

Per: Rac Project

ESDN: NLC-126-15-3-2-0

BY: K5 NARA DATE: 6/25/13



Department of State

**INCOMING
TELEGRAM**

~~CONFIDENTIAL~~

PAGE 02

CAIRO 24767 131519Z

DEFERRED UNTIL AFTER HE HAS SEEN REPORT OF MY TALK WITH
SADAT. IF IT IS TO BE DELIVERED TONIGHT, IT WILL HAVE
TO BE GIVEN TO MUBARAK. ALTERNATE IS THAT I FLY WITH
MUBARAK TOMORROW MORNING TO ISMAILIA TO DELIVER. IN
EITHER CASE, I NEED TO KNOW URGENTLY WHETHER TO DELAY
DELIVERY UNTIL RECEIPT OF MY REPORT. FILTS

~~CONFIDENTIAL~~

THE WHITE HOUSE
WASHINGTON

11-13-78

Ham -

Be sure to send Reuben
Askew to Venezuela
President's inauguration.

JP

cc Tim

Govt leaders briefing. 11-13-78

Inflation battle. Leaders. You forefront
use federal resources

Fed spending ⁷⁴⁸⁰ deficit = not brag

Need your help - Set an example

Inflation hurts everyone

Controlling infl. Sacrifice for everyone

Unpopular decisions - you must support

Must be obviously fair

You → Contractors, grantees, ^{suppliers} purchasing

Regulations, paperwork

Services delivered more efficiently

↑ Inspectors General: \$438 ^{unresolved} audit findings

Elim Waste, Fraud, abuse

GSA - SBA - ? = You must help

Team effort = interagency coord.

Civil Service Reform

Schultze, Kahn, Cabinet, Staff, you

For every \$ person, maximum

service to American people

THE WHITE HOUSE
WASHINGTON

11/13/78

Zbig Brzezinski
Tim Kraft

The attached was returned in the
President's outbox today and is
forwarded to you for your information.

The original letter has been sent to
Stripping for mailing.

Rick Hutcheson

cc: Stripping

THE WHITE HOUSE

WASHINGTON

November 13, 1978

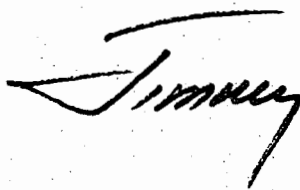
To Governor Reubin Askew

As you know, the charter of the Advisory Board on Ambassadorial Appointments is scheduled to expire at the end of the year unless extended.

Cy Vance and I are in full accord that the Board has been a most valuable source of advice on non-career Ambassadorial appointments during the last two years under your strong leadership.

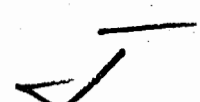
I would like to ask you to serve for another two years as Chairman of the Advisory Board whose life will be extended to December 31, 1980. If you agree to do so, as I would strongly urge, I would welcome receiving your suggestions about any changes in membership that may be desirable if there are members who have not shown much interest or participated fully in the work of the group. I may wish to add some new members as well, and of course your suggestions for new members would also be welcome.

Sincerely,



The Honorable Reubin Askew
Governor of Florida
Tallahassee, Florida 32304

*p.s. As we discussed on the
phone, Tim will check names
with you before final
appointment*



THE WHITE HOUSE
WASHINGTON

11/11/78

Tim Kraft

The attached was returned in
the President's outbox. It is
forwarded to you for appropriate
handling.

Rick Hutcheson

THE WHITE HOUSE
WASHINGTON

November 9, 1978

MEMORANDUM FOR THE PRESIDENT

FROM: TIM KRAFT *TK*

SUBJECT: Presidential Advisory Board of Ambassadorial
Appointments

*Tim -
J
9/11 write & call
Reubin
J*

On October 27 you agreed with Cy Vance's suggestion that Reubin Askew be asked to serve for an additional two years as Chairman of the Presidential Advisory Board on Ambassadorial Appointments. Reubin has indicated his willingness to do so if that is your pleasure. We attach a draft letter (Tab A) for you to send him inviting him to extend as Chairman of the Board.

Under the terms of Executive Order 11970 establishing the Board, it terminates on December 31, 1978 unless extended prior to that date, and if you approve, we will do the necessary paperwork to extend the life of the group until December 31, 1980.

The present membership of 20 is listed at Tab B. Most of them have been extremely conscientious in carrying out their responsibilities and there is a good combination of experience and broad representation of other non-foreign affairs communities on the Board. Four members have not shown particular interest or participated much in the group proceedings however, as indicated by the asteriks on the attached list, and we see no point in continuing their appointments. Moreover, we think there is good reason to increase the membership of the Board to 25, as permitted by the terms of the Executive Order, and we have drawn together names that would add to the representative nature of the group in several key respects (Tab C). Before submitting the final membership changes to you however, we think it would be a courtesy to get Reubin's suggestions on these matters as invited in the draft letter.

Why?

3:15 PM

THE WHITE HOUSE
WASHINGTON
November 10, 1978

C
-

MEMORANDUM FOR THE PRESIDENT

FROM: JIM FALLOWS, DENNIS FITZGIBBONS *Jim* *DF*

SUBJECT: Talking Points: Sub-Cabinet Officials
Inflation Briefing, 11/13/78

1. Mr. Kahn, Mr. Schultze, Mr. Watson, Mr. Secretaries of the Cabinet, fellow Federal Employees --

The fight against inflation is a battle the American people expect me to lead as President. I accept that responsibility.

I have taken the unusual step of asking you to come here today to discuss our country's most critical problem, and to enlist your support.

You are in the forefront of our efforts to control inflation. Your importance as public administrators and managers has never been greater. We have before us an opportunity to restore the American people's faith in their government's ability to confront and solve the problems of their nation.

As leaders of the Federal government, as managers of its resources, you and I are being called on to assure the American people that we are making the most effective use of the Federal resources at our disposal to cut inflation.

2. We can meet this challenge by facing up to the difficult decisions we are being asked to make. You are well aware of the steps we have already taken to control federal spending and reduce the federal deficit. I did not come here today to tell you what I have done. I have come here because I need your help.

I am well aware of the sacrifices I am asking you to make, and the sacrifices I have already asked you to make. I have asked for sacrifices from everyone, because inflation hurts everyone. It does not distinguish between the public and private sectors, between rich and poor, between young and old, between the city dweller and the farmer.

3. We have already made some hard choices within the Federal government, but difficult decisions remain. The steps we have taken are only the beginning. To reach our goals, we need your strong support in getting across the anti-inflation message.

There is no better way to deliver that message than by setting an example. The example you set in your daily dealings with labor, business, farmers, consumers, other federal employees, the poor, and the elderly is every bit as important -- in some ways more important -- than the examples set by Congress or myself. You can directly transmit the message of efficient, effective government prepared and determined to control inflation.

4. I am prepared to make unpopular decisions in the fight against inflation. I am prepared to say no to politically popular programs if they add to inflation.

I am expecting the same of you. The American people are demanding that we discipline ourselves and the interests which press in on us from every side.

In the months ahead everyone in this room will be lobbied to cooperate with efforts to add money to your budgets and to increase your staffs. I do not condemn the motives of those who will seek your aid. I am not blind to the appeal such pleas will have for you. But you must be strong and consistent in rejecting such overtures. You must make the anti-inflation effort your highest priority and a part of your daily operations.

5. You have the most regular contact with the thousands of contractors and grantees of the Federal government. You and your staffs oversee the competitive bidding process. You make dozens of regulatory decisions. You must now make these decisions to insure that regulations are absolutely essential, and that they achieve their goals at the lowest possible cost. You are closest to the day-to-day management of the Federal dollar.

You must manage those dollars and programs most effectively. We are acting to make that job easier for you. Under the new Inspectors General legislation, you will have broad powers to audit, review, and investigate agency operations. We now have a backlog of \$4.3 billion in unresolved audit findings in the Federal government. Civil Service reform encourages creative, wise management which you are called on to deliver. Changes in federal purchasing and cash management procedure will enable you to save hundreds of millions of dollars annually.

6. I will support your efforts. Your Department Secretaries will support you. When you are approached by those wanting to be the exception to policies of fiscal restraint, you must make them understand that their own interests would be ill-served by such a course. I am holding each Cabinet officer and agency head accountable for their effectiveness in making the Federal government more efficient and effective. Through them, I will hold each of you accountable for making federal programs and services more cost-effective -- and therefore less inflationary.

7. Responsible action now will mean responsible action will be easier in the future. If we fail to act, we will not be able to afford or gain public support so that we may meet unmet needs and undertake new initiatives in the future.

#

THE WHITE HOUSE

WASHINGTON

November 13, 1978

MEMORANDUM FOR THE PRESIDENT

FROM: JACK WATSON *Jack*

SUBJECT: Additional Talking Points for the
Sub-Cabinet Anti-Inflation Briefing

As you suggested, here are some additional points to make in stressing the critically important role each program manager can, and must play in effectuating your anti-inflation program:

- (1) The elimination of waste, fraud and abuse wherever they are found in programs throughout the federal government is an essential element of our anti-inflation efforts;
- (2) Although each agency head is responsible for establishing a management climate which fully supports anti-fraud and anti-waste initiatives, the operational responsibility for getting the job done is yours;
- (3) With my support, the Congress has passed a bill establishing Inspectors General in all the major government agencies. That new mechanism is a good one, but in order to work with maximum effectiveness, it will require constant and aggressive support.
- (4) The General Services Administration and the Small Business Administration have been in the news lately because of their aggressive investigations into cases of alleged fraud, abuse and mismanagement. I applaud those efforts and urge the people in those agencies, and throughout the government, not to be discouraged. We will find the abuses wherever they exist; we will eliminate them; and we will be about our business of serving the taxpayers of this country. Your agency heads and I support you and will continue to support you in pursuing those inquiries to the limit.

The people of this country want their government to deliver a dollar's worth of service for every tax dollar spent. It is our job together to see that that's done. With your help, I want this government to work, and to work well.

C

THE PRESIDENT'S ATTENDANCE AT THE
SUB-CABINET ANTI-INFLATION BRIEFING

Departmental Auditorium

Monday, November 13, 1978

3:08 pm The President boards motorcade on South Grounds.

MOTORCADE DEPARTS South Grounds en route
Departmental Auditorium.

(Driving time: 3 minutes)

3:11 pm MOTORCADE ARRIVES Departmental Auditorium.

PRESS POOL COVERAGE
CLOSED ARRIVAL

The President proceeds to offstage announcement
area.

3:13 pm The President arrives offstage announcement
area and pauses.

Announcement.

The President proceeds inside Departmental
Auditorium en route stage for remarks to
Anti-Inflation Briefing for sub-cabinet employees.

OPEN PRESS COVERAGE
ATTENDANCE: 1200

The President arrives podium.

3:15 pm Presidential remarks.

FULL PRESS COVERAGE

3:30 pm Remarks conclude.

The President thanks his hosts and departs stage en route motorcade for boarding, greeting the guests along the way.

3:35 pm MOTORCADE DEPARTS Departmental Auditorium en route South Grounds.

(Driving time: 3 minutes)

3:38 pm MOTORCADE ARRIVES South Grounds.

3:15 PM

THE WHITE HOUSE

WASHINGTON

November 11, 1978

C
-

MEMORANDUM FOR THE PRESIDENT

FROM: JACK WATSON *Jack*
SUBJECT: Anti-Inflation Briefing for Federal Officials
Monday, November 13, 1978.
Departmental Auditorium; 3:15-3:30 p.m.

Purpose

The purposes of the briefing are:

- ° to outline your anti-inflation program to the 1200 - 1300 people who actually manage the Federal government;
- ° to underscore the reasoning behind a tight 1980 budget;
- ° to describe the federal government's responsibility for implementing the program; and
- ° to direct the federal family to follow the program.

Participants

I will convene the meeting. Charlie Schultze will outline the general features of the program and emphasize the fiscal '80 budget. Alfred Kahn will describe areas of action already in progress and specify ways for federal program managers to implement the program. Several of us on the senior staff feel that this is the opportune time for you to be explicit and tough in directing the federal managers to carry out the program and to be creative in finding ways to reduce inflationary government actions.

Your cabinet secretaries will be seated on the stage with the speakers; other agency and commission heads will be in the audience. The invitations were extended to the department or agency heads. They in turn invited, on your behalf, 50, 20, 10 or 5 of their assistant secretaries, bureau chiefs and program managers, depending on the size of the agency. We asked them to include all Presidential appointees. I have attached the list of attendees from the Department of Energy as an example of the kinds of managers you will be talking to.

Press

There will be open press coverage.

Scenario

When you arrive at 3:15 p.m., Charlie Schultze will have already spoken and Alfred Kahn will be concluding his remarks. You will be announced and then proceed from the holding room backstage to the podium in the center of the stage. When you conclude your remarks, you could walk down the aisle on your right, shaking hands along the way, to a side exit.

Talking Points

Talking points have already been submitted to you by Jim Fallows. There are two other points I think you should stress to this audience:

- ° Never before has the need for genuine interagency coordination and cooperation been greater; tight resources require that we be more inventive in combining and targeting existing dollars to achieve program goals. A clear and emphatic statement of your desire for creative interagency collaboration to this audience would pay rich dividends.
- ° Federal aid reform must continue to have a high priority for your entire management team; elimination of unnecessary paperwork, forms, plans, reports, etc. means more staff and money to devote to the real purposes of our programs. Stress that you will continue to press for dramatic federal aid reforms throughout the government.

ATTENDEES AT PRESIDENT'S BRIEFING ON INFLATION

DOE PRINCIPALS

James R. Schlesinger	- The Secretary
John F. O'Leary	- Deputy Secretary
Dale D. Myers	- Under Secretary
Charles B. Curtis	- Chairman, Federal Energy Regulatory Commission

DOE SECRETARIAL OFFICERS

Omi Walden	- Assistant Secretary, Conservation and Solar Applications
Duane Sewell	- Assistant Secretary, Defense Programs
Robert Thorne	- Assistant Secretary, Energy Technology
Ruth Clusen	- Assistant Secretary, Environment
P. Sam Hughes	- Assistant Secretary, Intergovernmental and Institutional Relations
Harry Bergold	- Assistant Secretary, International Affairs
Alvin Alm	- Assistant Secretary, Policy and Evaluation
George McIsaac	- Assistant Secretary, Resource Applications
David Bardin	- Administrator, Economic Regulatory Administration
Lincoln Moses	- Administrator, Energy Information Administration
John Deutch	- Director of Energy Research
Lynn Coleman	- General Counsel
J. K. Mansfield	- Inspector General
Roger Colloff	- The Special Assistant to The Secretary, Deputy Secretary and Under Secretary
Frank R. Pagnotta	- Director, Office of the Secretary
John D. Young	- Deputy Under Secretary
Jackson Gouraud	- Deputy Under Secretary, Commercialization
William Heffelfinger	- Director of Administration
C. N. Mitchell	- Acting Controller
Michael Tashjian	- Director of Procurement and Contracts Management
Melvin Goldstein	- Director, Office of Hearings and Appeals

DOE STAFF OFFICERS

James Bishop	- Director, Public Affairs
Rick Wright	- Director, Congressional Affairs
William Peacock	- Director, Intergovernmental Affairs
Tina Hobson	- Director, Consumer Affairs
Larry Stewart	- Director, Office of Labor, Education and Business
John Farmakides	- Chairman, Board of Contract Appeals

DOE DEPUTIES

C. Worthington Bateman	- Deputy to John Deutch
Peter Borre	- Deputy to Harry Bergold
Jeffrey Cooper	- Assistant to The Secretary
C. William Fischer	- Deputy to Lincoln Moses
James Furse	- Deputy to P. Sam Hughes
Eric Fygi	- Deputy to Lynn Coleman
Leslie J. Goldman	- Principal Deputy to Alvin Alm
Robert I. Hanfling	- Executive Assistant to John O'Leary
Sarah Jackson	- Deputy to Harry Bergold
James R. Janis	- Office Director, PE
Donald Kerr	- Principal Deputy to Duane Sewell
R. Dobie Langenkamp	- Deputy to George McIsaac
James L. Liverman	- Deputy to Ruth Clusen
Hazel Rollins	- Deputy to David Bardin
Richard Smith	- Office Director, PE
Jeffrey Stanfield	- Assistant to The Secretary
Stanley Weiss	- Deputy to George McIsaac
Eric H. Willis	- Principal Deputy to Robert Thorne

FEDERAL ENERGY REGULATORY COMMISSION

George Hall	- Commissioner
Matthew Holden	- Commissioner
Georgiana Sheldon	- Commissioner
Don Smith	- Commissioner

1:30 PM

THE WHITE HOUSE

WASHINGTON

November 10, 1978

INTERVIEW WITH BILL MOYERS

Monday, November 13, 1978

1:30P (one hour)

Oval Office

From: Jerry Rafshoon



BACKGROUND:

You are scheduled to do a one-hour interview with Bill Moyers for PBS on Monday, November 13, at 1:30P. This will be Bill's first PBS program and will run on the evening of November 14. The following is an excerpt from a telegram from Bill which will be sufficient briefing for the program.

"Dear Jerry, The reason my original 'Conversation with Jimmy Carter' worked so well and met with such enthusiastic response two years ago was because it built upon itself. Rather than follow a rigid structure of questions and answers it truly was a conversation in which one idea begat another. That is how I propose to conduct the conversation scheduled to be taped on November 13. I leave the topical hard news approach to the regular press conferences and instead will pursue a reflective and personal discussion on his first two years in office, how his views of the presidency might have changed, what he has learned about Congress, Washington, lobbies, bureaucracies and foreign policy that he had not anticipated when he was a candidate, what he considers to be his failures and successes and what he foresees for the next two years. I would like to raise some of the expectations people had of him in 1976 vs. how they see him now and hear him respond to some of the criticism and questions raised in the course of these two years. In other words, two years after his election it's time to do a conversation similar to the one in 1976 in which for the first time a thoughtful audience of public television had a chance to meet Jimmy Carter and hear him talk about himself, the job, and the perceptions of him."

PARTICIPANTS, PRESS PLAN:

The interview will be taped for television in the Oval Office and will be a one-on-one with you and Bill.


No press plan.

TALKING POINTS:

This could be a very good program for us. It is not necessary to have briefing books or anything of that sort for this. You can just relax and reflect.

THE WHITE HOUSE
WASHINGTON
November 11, 1978

MEMORANDUM FOR THE PRESIDENT

FROM: JERRY RAFSHOON 
SUBJECT: Bill Moyers' interview

I talked to Bill Moyers today and he gave me an idea of the type of questions he will ask in the reflective interview on Monday. These are paraphrased and do not require heavy preparation, just to give you a sense of what he will ask.

1. Self examination: Why is it after two years in office that people still ask "Who is Jimmy Carter and what is he like?" You seem to defy catagorization. Talk about it.
2. You once said there is a big difference between campaigning and governing. How do you view the differences now?
3. How do you view the presidency now? -- your style of individual achievement versus the structured accomplishments of the party.
4. In the Pat Caddell memo after inauguration, he wrote of forging a new ideology beyond the present framework of liberal vs. conservative. How successful have you been in doing this? (This is a good place to describe the competence AND compassion theme that Democrats have lacked.)
5. One of your predecessors (Nixon) talked about the "splendid misery" of the presidency. You don't seem to view it that way. You are enjoying it. Talk about it.
6. You once said that being president is like having one massive multiple choice examination. How have you been making these choices and what are they?
7. Did you ever doubt your competence back in the summer when they were saying you weren't? (Silly question).

8. Bert Lance. Couldn't you have handled that better by appointing a special prosecutor? Has it hurt you?

9. A group of political scientists last year gave you a "C+". This year they have given you a "B". What are your comments on this?

10. Some have said that after Watergate and the changes in Congress that you inherited an emasculated office. Do you think the power of the presidency has been emasculated?

11. Recent surveys say that people don't think any president can solve our problems or even do a good job. What are your feelings about this?

12. There seems to be a hovering crisis over the presidency since JFK. He was assassinated. LBJ was driven from office because of the War. Nixon was disgraced and had to resign. Ford never got a foothold. In what ways do these factors manifest themselves in your presidency?

13. Some say that Carter enacts a Republican program of tight budget restraints, etc. Discuss this.

14. Are your measures a temporary retrenchment and a reaction to the excesses of the Great Society programs and will these programs every come back?

15. You seem to have compromised on energy, welfare reform, the tax bill, etc. This must have been especially hard for you. Was it?

16. You campaigned on the theme that you could come to Washington and make a difference in our political system and change a lot of things. When you got here, didn't you change when you learned that you have to go along to get along?

17. The power of the lobbies, special interests, contributions to political campaigns is immense. Discuss.

18. You once said that you would like to have Cabinet members go before the Congress and discuss policy in the open. What happened to this idea?

19. Talk about the premise that this is an unjust society and how you go about changing it.

20. To fight inflation you may have to put people out of work. How does this affect your beliefs and philosophy?

21. How does cutting taxes (the recent tax bill) square with our inflation fighting needs?

22. How do you make these hard choices as described in #20 and #21?

23. In your Notre Dame speech you said you wanted to move away from the Cold War. Are you moving away from that idea due to pressures?

Bill plans to make this very conversational and so should you. Do not answer the questions as if you were in a press conference. Rather be thoughtful, thematic and reflective. He is scheduled to start at 1:30. We'll do amke-up at 1:15. Wear the good blue suit you wore in the inflation speech.

1. CAN'T FORCE THEM TO MAKE PEACE.
2. BOTH SIDES WANT SPECIFIC ASSURANCES AND CLARIFICATIONS
THAT GO BEYOND CAMP DAVID.
3. BOTH SIDES WILL HAVE HARD DECISIONS TO MAKE, *AND*
BOTH SIDES WILL HAVE TO SHOW ADDITIONAL FLEXIBILITY IF
WE ARE TO HAVE PEACE BETWEEN ISRAEL AND EGYPT.
4. REMAINING ISSUES OF ADDITIONAL ASSURANCES SHOULD NOT BE
SUFFICIENT TO CAUSE THESE TALKS TO BREAK DOWN.
5. IF THIS CHANCE FOR PEACE IS LOST OVER THOSE FEW ISSUES,
IT WILL BE DIFFICULT TO EXPLAIN TO GENERATIONS OF CHILDREN
HOW THE HOPE OF PEACE WAS REPLACED BY THE THREAT OF
CONTINUED WARFARE.

THE WHITE HOUSE
WASHINGTON

*done
J*

NOVEMBER 10, 1978
FRIDAY - 9:15 A.M.

MR. PRESIDENT

JUSTICE GOLDBERG

CALLED.

PHIL

*TALK TO BEGIN? YES
NEED ANOTHER JOINT MTG*

EURON A FRIEND

THE WHITE HOUSE
WASHINGTON

NOVEMBER 11, 1978
9:30 A.M.

MR. PRESIDENT

BILLY HORNE CALLED LAST : - - - :
NIGHT AND ASKED THAT YOU CALL
HIM TODAY.

FRAN

Alcohol for Sugar

*For -
Billy will
send you a
letter for me
J*

THE WHITE HOUSE

WASHINGTON

October 31, 1978

MEMORANDUM FOR THE PRESIDENT

FROM: FRANK MOORE *F.M./BR*
TIM KRAFT *TK*

SUBJECT 1978 ELECTIONS

Attached is our final report before the election which includes the following:

- 1) A memorandum for the Senior Staff outlining the Administration's involvement in the election.
- 2) A summary of Presidential appearances.
- 3) A summary of Vice Presidential appearances.
- 4) A scenario for election night telephone calls and activities.
- 5) A recommended list of people we think you should call on election night for your additions or deletions.
- 6) Two letters for your approval to be mailed out to winners and losers from the DNC.

We will send you tomorrow a final update of recent polling results.

THE WHITE HOUSE

WASHINGTON

MEMORANDUM TO: THE VICE PRESIDENT JACK WATSON
HAMILTON JORDAN ANNE WEXLER
JODY POWELL RICHARD HARDEN
JERRY RAFSHOON LOUIS MARTIN
STU EIZENSTAT

FROM: FRANK MOORE
TIM KRAFT T/K

SUBJECT: 1978 ELECTIONS

As we move into the last few days before the mid-term elections we will be receiving a markedly increased volume of inquiries into our election activities. At this time we should attempt to gain maximum recognition of our activities. What follows is a list of talking points on Administration involvement in the 1978 elections.

1. Our effort has involved the travel schedules of the First Family, the Vice President and Mrs. Mondale, the White House Senior Staff and the Cabinet. This group has made a total of over 1,100 campaign appearances. The vast majority of these appearances were coordinated by the White House. The program began in January and has been closely coordinated with the DNC and the House and Senate Campaign Committees. The effort has been successful in large degree to the cooperation of the staffs of each of the principals in responding to White House requests and in clearing all political requests with Frank Moore and Tim Kraft's staffs.
2. The overwhelming majority of appearances have been into those races that we have judged to be the most marginal (i.e. those races where we could make the most difference).
3. By November 7, the President will have traveled a total of 22 days to 31 states. Additionally, the President has received in the Oval Office many of the non-incumbent Democratic candidates (over 50 since last spring).

4. The Vice President has campaigned extensively for Senate, House and Gubernatorial candidates. He has been in 30 states for some 75 candidates.
5. The First Lady, since Labor Day, has campaigned in 17 states on behalf of about 30 candidates.
6. One of our most effective campaigners has been Miss Lillian. Without exception, her reception and press coverage has been outstanding. Since Labor Day Miss Lillian has campaigned in 18 states on behalf of Senate and House candidates. She has been the subject of feature stories in the media and has been a very effective fundraiser.
7. Chip Carter and Mrs. Mondale have also done extensive traveling for candidates.
8. The President appeared at the Democratic National Committee three weeks ago to discuss his concern about voter turnout and to announce the National Get-Out-the-Vote plan.
9. The DNC has sent about 35 people into 25 targeted states to assist candidates and state parties with the implementation of this Get-Out-the-Vote plan.
10. We feel that we will have made the difference in a number of races either in terms of helping raise funds, attract media and, particularly in the case of non-incumbents, giving credibility to candidates in terms of a working relationship with the Democratic administration.

THE WHITE HOUSE

WASHINGTON

PRESIDENTIAL APPEARANCES IN 1978

GEORGIA	Salute to the President DNC Fundraiser	1/20/78
RHODE ISLAND	Reception for Senator Pell	2/17/78
MAINE	Fundraiser for Sen. Hathaway	2/17/78
MAINE	State Party fundraiser breakfast	2/18/78
NEW HAMPSHIRE	Reception for Senator McIntyre	2/18/78
DELEWARE	Fundraiser for Senator Biden Fundraiser for State Party	2/20/78
N. CAROLINA	Reception for Rep. Steve Neal	3/17/78
COLORADO	Fundraiser for Senator Haskell	5/3/78
	Governor's Prayer Breakfast	5/4/78
	Reception for Rep. Tim Wirth	5/4/78
	Breakfast for state, county and local elected offices	5/5/78
ILLINOIS	Reception for Senate candidate, Alex Seith	5/25/78
	Cook County Party fundraiser	5/25/78
ILLINOIS	Fundraiser for Bakalis	5/26/78
W. VIRGINIA	Fundraiser for Senator Randolph	5/26/78
TEXAS	Reception for Rep. Bob Gammage candidate Mickey Leland	6/23/78
VIRGINIA	Meeting with Democratic Party business supporters	8/5/78
N. CAROLINA	Democratic Party Rally	8/5/78
	Luncheon for Democratic Party	8/5/78
MISSOURI	Reception for State elected officials	8/14/78
NEW JERSEY	Reception for Democratic City Chairman, for Senate candidate William Bradley, for Rep. Wm. Hughes	9/19/78
	Fundraiser, luncheon for State Party	9/19/78
N. CAROLINA	Fundraiser for Ingram from Senate	9/22/78
S. CAROLINA	Fundraiser for Pug Ravenel for Senate	9/22/78

PENNSYLVANIA	Fundraiser for Rep. Eugene Atkinson	9/23/78
OHIO	State Party fundraiser	9/23/78
W. VIRGINIA	Appearance with Sen. Jennings Randolph and Rep. H. Staggers	10/7/78
MARYLAND	Fundraiser for Harry Hughes	10/18/78
KANSAS	Appearance for Senate candidate Bill Roy and Gubernatorial candidate John Carlin	10/21/78
FLORIDA	Appearance for Bob Graham, Gubernatorial candidate	10/26/78
TENNESSEE	Appearance for Jake Butcher, Gubernatorial candidate and Jane Eskind, Senate candidate	10/26/78
CONNECTICUT	Fundraiser for Ella Grasso	10/28/78
MAINE	Appearance for the State Party and Senator Hathaway	10/28/78
MASSACHUSETTS	Appearance for State Party	10/28/78
NEW YORK	Appearance for Hugh Carey	10/28/78
	New York City	11/2/78
	Michigan	
	Illinois	
	California	11/3/78
	Oregon	

THE WHITE HOUSE

WASHINGTON

VICE PRESIDENTIAL APPEARANCES 1977-78

ARIZONA	Congressman Mo Udall	6/19/77	
	Governor Babbitt	9/29/78	
	Dino DeConcini	9/30/78	
CALIFORNIA	Congressman Jim Corman	6/18/78	
	Bob Sogge	10/27/78	
	Carey Peck		
	Yvonne Burke		
	Congressman Jerry Paterson		
	Alameda County GOTV Rally	10/28/78	
	Bob Matsui		
	Vic Fazio		
CONN.	Congressman Tobey Moffett	9/30/78	
	Governor Ella Grasso		
FLORIDA	Congressman Dante Fascell	2/3/78	
ILLINOIS	Congressman Marty Russo	3/20/78	
	Congressman Ab Mikva	8/20/78	
	Congressman Paul Simon	5/20/78	
	Fred Steffen	8/20/78	
	Terry Bruce	8/20/78	
	Mike Bakalis	9/13/78	
INDIANA	Congressman Dave Evans	3/31/78	
	Congressman Lee Hamilton	7/15/78	
	Congressman John Brademas	7/15/78	
	Congressman David Cornwell	10/14/78	
IOWA	Senator Dick Clark(2)	4/16/78	11/3/78
	Congressman Mike Blouin(2)	3/29/78	
		11/3/78	
	Berkley Bedell	11/3/78	
	Dick Myers	11/3/78	
KANSAS	Congresswoman Martha Keys	7/14/78	
	Bill Roy	7/14/78	
KENTUCKY	Senator Dee Huddleston	4/28/78	
MAINE	Senator William Hathaway	4/28/78	
MASSACHUSETTS	Congressman Mike Harrington	8/21/77	
MICHIGAN	Congressman Dave Bonior	3/30/78	
	Carl Levin	10/19/78	
	Bill Fitzgerald		
	Kieth McCleod		
	Howard Wolpe		

THE WHITE HOUSE

WASHINGTON

- 2 -

	Congressman Bob Carr	11/5/78	
MINNESOTA	Congressman Don Fraser	7/29/78	
	Senator Wendell Anderson	5/18/78 (NYC)	7/29
		10/21/78	
	Gerry Sikorski		
	Mike Freeman	10/24-26	
	Gene Wenstrom	11/3-4	
MISSOURI	Congressman Ike Skelton	6/19/78	
MONTANA	Congressman Max Baucus	8/6/78	
		10/29/78	
NEW HAMPSHIRE	Senator Tom McIntyre	11/11/77	
NEVADA	State Party	10/27/78	
NEW JERSEY	Congressman Andy McGuire	5/21/78	
	Bill Bradley	11/1/78	
NEW YORK	Congressman Steve Solarz	5/18/78	
	Congressman Tom Downey	5/21/78	
	Congressman Ned Pattison	10/22/78	
	Congressman Matt McHugh	11/1/78	
	Hugh Carey	10/9/78	
		11/6/78	
NORTH CAROLINA	Congressman Steve Neal	9/20/78	
OHIO	Congressman Tom Luken	12/1/77	
	Dick Celeste	6/20/78	
		11/6/78	
	Congressman Charles Carney	10/14/78	
	Congressman Doug Applegate	10/14/78	
OREGON	Congressman Jim Weaver	10/28/78	
	Governor Bob Straub	10/28/78	
PENNSYLVANIA	Congressman Doug Walgren	10/14/78	
	Congressman Joe Ammerman	10/13/78	
	State Dinner	10/3/78	
RHODE ISLAND	Senator Claiborne Pell	5/23/78	
SOUTH CAROLINA	Congressman Ken Holland	3/31/78	

THE WHITE HOUSE

WASHINGTON

- 3 -

TEXAS	Congressman Jim Mattox	8/25/78
	Congressman Bob Krueger	8/26/78
	Congressman Bob Gammage	8/25/78
	Congressman Charles Wilson	10/26/78
VERMONT	Senator Pat Leahy	9/8/78
VIRGINIA	Congressman Herb Harris	6/22/78
W.VIRGINIA	Senator Jennings Randolph	8/19/78
		10/20/78
WISCONSIN	Congressman Robert Cornell	3/30/78
	Congressman Alvin Baldus	3/31/78
	Governor Schrieber	10/20/78

THE WHITE HOUSE

WASHINGTON
October 31, 1978

ELECTION NIGHT OPERATIONS

This will summarize the joint election night activities of the White House and DNC staffs

A list of candidates is being circulated among the Vice President, The First Lady, Mrs. Mondale, Chip, Miss Lillian, Chairman White, Frank Moore, Tim Kraft and Jack Watson to determine which of these will call individual Senate, House and gubernatorial candidates. A list of recommended calls by you is attached for your review and comment.

The DNC, through its desk system, has identified those candidates in key races who should be called and has obtained the necessary telephone numbers. The DNC will be verifying results through three sources: wire services; TV network results and the DNC field representatives.

Representatives from the White House staff will ^{be} at the DNC Boiler Room and will relay results to Tim Kraft and Frank Moore who will in turn staff out the necessary phone calls to the appropriate callers.

On election evening we will be sending letters from you to all Democratic winners and losers. The DNC is producing the letters, which were drafted at the White House, and is gathering addresses.

Chairman White will follow the returns from his office as to provide easy access to press interviews. The Chairman will be conducting interviews also on the 8th. Additionally White will be making post election phone calls to state chairs congratulating them on their efforts. The DNC will be putting together a post election analysis for the Washington press and for distribution to state chairs who can in turn make local distribution.

Tim Kraft and Frank Moore will also be making election night decisions on which Democratic losers should be called.

RECENT POLLING RESULTS IN SELECTED GUBERNATORIAL CAMPAIGNS

<u>State</u>	<u>Source</u>	<u>Date</u>	<u>Dem-%</u>	<u>Rep-%</u>	<u>Und-%</u>
Alabama	Universal Surveys (Evans Political Report)	October	James-76% ↗	Hunt-24%	
Alaska	Croft Campaign	October	Chancy Croft about 5 points behind Governor Hammond		
California	L.A. Times	October	Brown-54% ↗	Younger-34%	8%
Connecticut	Hartford Courant (Gannett News Service)	October	Grasso-50% →	Sarasin-41%	9%
Florida	Graham Campaign	October	Graham-51% →	Eckerd-34%	14%
Idaho	Idaho Poll	October	Evans-59%	Larsen-26%	14%
Illinois	Chicago Sun Times	11/1/78	Bakalis-42% ↘	Thompson-58%	
Kansas	KAKE-TV (1300 sample)	October	Carlin-43% ↘	Bennett-47%	10%
Maine	Bangor Daily News	October	Brennan-42% ↗	Palmer-27%	Franklin(I)-8%
Massachusetts	Morris Agency, NY	October	King-47% ↗	Hatch-37%	16%
Michigan	Market Opinion Research	October	Fitzgerald-44% ↘	Millikin-48%	8%
Minnesota	Minnesota Tribune	October	Perpich-52% →	Quie-43%	5%
Nebraska	Lincoln Sun	October	Whelan-41%	Thone-37%	22%
Nevada	Rose Campaign	November	toss up with Rose having momentum over List		

New Hampshire	local poll in Manchester (base for Thomson)	October	Gallen-46% ↗	Thomson-35%	
New Mexico	Sen. Domenici	October	King-51%	Skeen-38%	10%
New York	New York Poll	October	Carey-45% →	Duryea-47%	8%
Ohio	Hart	October	Celeste-46% →	Rhodes-42%	12%
Oregon	results available 11/2/78 - Straub still trailing				
Pennsylvania	Gallup Poll	October	Flaherty-49%	Thornburg-45%	8%
South Dakota	UPI	October	Roger McKellips dead even with Atty Gen Janklow		
Texas	Hill/Kreuger	October	Hill-48%	Clements-35%	16%
Wisconsin	Milwaukee Sentinel	October 28	Schreiber-35%	Dreyfus-43%	32%
Wyoming	Herschler Campaign	October	Gov. Herschler ahead but too close to call		

RECENT POLLING RESULTS IN MAJOR SENATE RACES

<u>State</u>	<u>Source</u>	<u>Date</u>	<u>Dem-%</u>	<u>Rep-%</u>	<u>Und-%</u>
Alabama	Martin Campaign	October	Stewart-36% ↘	Martin-33%	31%
Colorado	Cambridge Survey Research	October	Haskell-45% ↗	Armstrong-43%	13%
Illinois	Chicago Sun Times	October	Seith-58% ↗	Percy-42%	
	Dresner	October	Seith-46%	Percy-43%	13%
Iowa	Iowa Poll Des Moines Register	October	Clark-50% →	Jepsen-39%	11%
Kansas	Central Research Corporation	October	Roy-49% →	Kassenbaum-39%	12%
Maine	Last week's Hathaway (Caddell) weekly poll shows him 5-7 down with 12% undecided. →				
Massachusetts	Boston Herald American	October	Tsongas-48% ↗	Brooke-40%	12%
Michigan	Teeter	October	Levin-46% ↘	Griffin-43%	10%
Minnesota	Minnesota Tribune	October	Anderson-46% →	Boschwitz-49%	4%
	Minnesota Tribune	October	Short-46% →	Durenberger-46%	6%
Mississippi	Teeter	October	Dantin-27% ↗	Cochran-38% Evers-12%	23%
Montana	Hart	October	Baucus-51% ↘	Williams-40%	9%

New Jersey	Eagleton Institute New Eagleton Poll due	October the end of this week.	Bradley-42% → Bell-25%	26%
	WCAU TV	October	Bradley-49% Bell-37%	14%
North Carolina	Raleigh News and Observer	October	Ingram-38% → Helms-45%	17%
South Carolina	Hart	October	Ravenal-39% → Thurmond-53%	8%
Tennessee	Kane/Parsons	October	Eskind-38% ↗ Baker-42%	10%
Texas	Texas Monthly	October	Krueger-42.7% ↗ Tower-38.9%	17.3%
Virginia	Hart	October	Miller-38% ↘ Warner-33%	29%
	Richmond Times Dispatch	October	Miller-32% Warner-30%	38%
West Virginia	Hart	October	Randolph-50% → Moore-40%	10%

THE WHITE HOUSE

WASHINGTON

November 10, 1978

J

MEMORANDUM FOR THE PRESIDENT

FROM: HUGH CARTER *HL*

SUBJECT: Weekly Mail Report (Per Your Request)

Below are statistics on Presidential and First Family:

<u>INCOMING</u>	<u>WEEK ENDING 11/3</u>	<u>WEEK ENDING 11/10</u>
Presidential	26,960	17,590 ↗
First Lady	1,095	800
Amy	315	285
<u>Other First Family</u>	<u>100</u>	<u>55</u>
TOTAL	28,470	18,730

BACKLOG

Presidential	8,645	6,155
First Lady	125	165
Amy	0	0
<u>Other</u>	<u>0</u>	<u>0</u>
TOTAL	8,770	6,320

DISTRIBUTION OF PRESIDENTIAL MAIL ANALYZED

Agency Referrals	9%	9%
WH Correspondence	51%	51%
Unanswerable Mail	15%	15%
White House Staff	5%	5%
Greetings Requests	15%	17%
<u>Other</u>	<u>4%</u>	<u>3%</u>
TOTAL	100%	100%

NOT INCLUDED ABOVE

Form Letters	12,231	7,896 ↗
Form Post Cards	16,675	7,250
Mail Addressed to White House Staff	16,163	14,102

cc: Senior Staff

MAJOR ISSUES IN
CURRENT PRESIDENTIAL ADULT MAIL
Week Ending 11/10/78

ISSUES	PRO	CON	COMMENT ONLY	NUMBER LETTERS
Support for President's Address to the Nation on Inflation 10/24/78	35%	28%	37%	921
Support for Amendments to Rehabilitation Act of 1973 HR 12467	100%	0	0	776
Support for Meat Import Act of 1978 HR 11545	100%	0	0	372
Support for Amendment to HR 9937 re: Tariffs on Textile Imports	99%	1%	0	284
Support for Appointment of Sarah Weddington	5%	95%	0	262
Support for Treatment of Jehovah's Witnesses in Argentina	0	100%	0	231
Support for Child Nutrition Amendments of 1978 HR 12511	99%	1%	0	189
Support for Pardon of Patricia Hearst	79%	21%	0	150
Support for Proposed IRS Guidelines for Determining Tax Exempt Status of Private Schools	4%	96%	0	144
Support for Political Asylum for Russian Families Staying at the United States Embassy in Moscow (1)	100%	0	0	130
Support for Aid to Nicaragua	11%	89%	0	119
			Total	3,578

(See Note Attached)

7

Note to Major Issue Tally

Week Ending November 10, 1978

(1) SUPPORT FOR POLITICAL ASYLUM FOR RUSSIAN FAMILIES
(100% Pro)

Writers urge the President to allow the Russian families staying at the United States Embassy in Moscow to immigrate to Dallas, Texas, where they have been guaranteed housing and employment by the Christ for the Nations Institute.

THE WHITE HOUSE
WASHINGTON

11/13/78

. Frank Moore

The attached was returned in
the President's outbox. It is
forwarded to you for your
information.

Rick Hutcheson

THE WHITE HOUSE
WASHINGTON

THURSDAY - NOV. 9, 1978
3:15 P.M.

MR. PRESIDENT

CONGRESSMAN ULLMAN

CALLED.

PHIL

*I talked
to him -
re beef
imports
J*

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
Washington, D.C. 20500

cc Richard J

November 8, 1978

MEMORANDUM FOR:

THE PRESIDENT

FROM:

RICHARD HARDEN

Richard

Attached is a memo prepared by my staff and me outlining the accomplishments of the Office of Administration during its first nine months of operation. I intend to distribute a copy of this memo (without attachments) to all 149 members of my staff, and if you are so inclined, I am sure they would appreciate a note of encouragement from you.

I am quite pleased with the things we have accomplished, and hope that you are too.

Attachment

*Richard - Very good - 9/11
be looking at 7480 budget
requests to see trends in
personnel / # savings -
J.C.*

EXECUTIVE OFFICE OF THE PRESIDENT

OFFICE OF ADMINISTRATION

Washington, D.C. 20503

November 7, 1978

C

MEMORANDUM FOR:

THE PRESIDENT

FROM:

Richard Harden 

SUBJECT:

Year-End Report on the Office
of Administration

As of September 30th, the end of the fiscal year, the Office of Administration has been in existence for nine months. I feel that the Office has made significant progress and have outlined in this memo some of the major accomplishments.

We have organized the Office into five functional divisions (Financial Management, Administrative Services, Personnel Management, Information Management and Services, and Information Systems), and have reduced the staff from the 191 we inherited to the 149 we were authorized, while maintaining or improving our services in all areas.

FINANCIAL MANAGEMENT DIVISION

"[A]bout a dozen EOP units [are] separately performing financial management. [E]ach unit [is] pursuing essentially autonomous uncoordinated budget policies." -- excerpt from President's Reorganization Project report on the EOP, June 1977.

The objective of the Financial Management Division is to operate a unified accounting and budgeting system for all the agencies in the Executive Office of the President. Major accomplishments may be summarized as follows:

1. New Accounting System Developed

Working with the General Accounting Office and the Association of Government Accountants, we identified an existing financial accounting system at the National Credit Union Association that we felt could be modified to meet the needs of the EOP. Using this computerized system, we are now providing all agencies in the EOP with monthly financial statements which include personnel cost data from our new automated payroll and personnel system. A copy of these statements for the fiscal year-end are included as Attachment 1. This year we will be providing office-level financial statements for each agency, comparing budgeted to actual expenditures, thereby further improving the office heads' ability to properly manage their units.

2. Central Budget Coordination for EOP

This division is providing guidance, focus and consistency to each EOP agencies' budget submissions for the next fiscal year. We are working closely with the agencies on the ZBB system, and to improve the individual and collective quality and defensibility of the EOP submissions. ✓

ADMINISTRATIVE SERVICES DIVISION

"[T]here are currently ... eleven mail processing units, two print shops, [and] eleven units with messengers." -- excerpt from PRP report on the EOP, June 1977.

The objective of the Administrative Services Division is to provide consistent high-quality mail, printing, travel, purchasing, graphics, supply, word processing, property management and moving services to the agencies of the EOP. Some of the major accomplishments may be summarized as follows:

1. Mail and Messenger Operations Rationalized

A high level of centralized EOP-wide mail service has been maintained with fewer people through better management, scheduling, route optimization, and use of contract services for outlying destinations.

2. Purchasing and Contracting Office Set Up

We established a purchasing and contracting office to handle all EOP purchasing, except for the White House Office. Through this consolidation, about 3 or 4 person-years were saved.

3. GSA Managing Supply Stores

We have worked with GSA in establishing and operating supply stores in the Old and the New Executive Office Buildings. This change results in better services for the agencies, as well as a more efficient supply operation, and greater individual awareness of supply costs.

4. EOP Travel Office Established

We have set up a travel unit to provide travel services for all agencies except the White House Office. The process has been greatly simplified through installation of on-line terminals for reservations and ticketing.

5. Navy to Manage Printing

To meet the ever-increasing demands for printing services and to overcome our physical plant constraints, the Navy Printing Office has agreed to operate and maintain the printing facilities in the Old and New Executive Office Buildings, and to supplement these services as required with the facilities and capabilities of the Department of Defense. This approach will provide a wider range of agency services while reducing our per unit cost.

6. Graphics and Word Processing Extending EOP-Wide

Increased demands for art work are effectively being met through a balance of in-house and contract support, providing low cost plus staff for highly technical and sensitive requirements. Our Word Processing Unit is capitalizing on advances in the state of the art and now offers word processing, text editing and composition services (example: the EOP Telephone Directory) to all EOP units.

PERSONNEL MANAGEMENT DIVISION

"[P]ayroll is done by eight different systems, none of which provides totally adequate reports to management; ... about a dozen EOP units separately perform ... personnel management." -- excerpt from PRP report on the EOP, June 1977.

The objective of the Personnel Management Division is to assist agency managers in the management and utilization of human resources including personnel policy and program development; recruitment and staffing; job classification, position and pay management; performance evaluation and productivity; employee development and training; recognition and incentive awards; and employee relations and counseling. Some of the major accomplishments are:

1. New Personnel System Operational

With the support and cooperation of Treasury Department, all EOP agencies are now on a single integrated payroll and personnel accounting system. The system facilitates personnel and payroll processing and provides us with flexibility in providing management reports on personnel.

2. Recruitment and Staffing

A significant portion of the division's resources is devoted to recruitment, interviewing, and placement. During the past nine months, we centrally processed 1875 personnel actions, including 400 replacement or temporary appointments. In addition, we have coordinated arrangements for agency detailees and other temporary assistance, principally in connection with the PRP staff in OMB.

3. Reclassification and Better Position Management

About 400 EOP positions, including most of OA, have been studied and reclassified. This continuing process is keyed to the need for economy, quality, equity, balance and efficiency in management of EOP staff.

4. Standard Policy Developed

Publication of the personnel portion of an OA Policy and Procedures Manual is anticipated in November. This manual will also give policy guidance to all EOP agencies.

5. Minority Reports

The new personnel system will provide us better information about employment of women and minorities within the EOP. I have included as Attachment 2 some summary reports on minority employment which I think you will find interesting.

INFORMATION SYSTEMS DIVISION

"Although there appears to be a need for many EOP-wide administrative ADP systems, no one is currently addressing this problem. ...[S]ome EOP units cannot obtain adequate computer applications development or operational support." -- excerpt from PRP report on the EOP, June 1977.

The objective of the Information Systems Division is to provide data processing support for the agencies of the Executive Office of the President. Some of the major accomplishments include:

1. Making All Services Available

We established a User Liaison Group to work directly with EOP units. Skilled, customer-oriented individuals are assuring equal access to our facilities by all EOP agencies.

2. Correspondence Tracking Systems Operational

To assist in the control of correspondence as it flows through the complex, we have developed several correspondence tracking systems. You currently receive a summary report from the Congressional system developed for Frank Moore. We have also implemented systems for Jack Watson, Bob Lipshutz, and Stu Eizenstat, and are in the process of implementing one for Jim McIntyre.

3. Electronic Mail Testing

We are currently experimenting with electronic mail for internal communication, as well as communicating with the various Departments and Agencies. About 100 offices and individuals are already using the prototype system.

4. Word Processing Getting Operational Evaluation

We are currently evaluating various systems to make better utilization of word processing techniques and technologies in the Executive Office of the President.

5. Interim Equipment Change

In order to increase our interim data processing capacity, we replaced the inherited OMB equipment. The change not only increased our capacity by 50% but also reduced our cost by \$10,000 per month.

6. Software Support Increasing

Many new software initiatives are supporting the increasing demands for computer processing for EOP offices. In particular, increased resources have been allocated for OMB software development in response to additional Congressional reporting requirements levied on OMB.

7. Xerox Equipment

We are working with the Xerox Corporation in testing some of their experimental equipment which should greatly enhance the processing and display of information. The memo you are reading was prepared on this equipment.

8. Competitive Request for New Hardware

To ultimately combine the functions of all the above systems, we have been working since March to develop a comprehensive Request for Proposal (RFP) for integrated data processing and office automation systems for the Executive Office of the President. This procurement will be on a fully competitive basis. The RFP has been reviewed internally, as well as with GSA, National Bureau of Standards, appropriate members of the Brooks Committee staff, and vendors. This new hardware will greatly enhance our ability to provide more effective services to all agencies of the EOP.

INFORMATION MANAGEMENT AND SERVICES DIVISION

"Numerous service duplications [exist:] for example, there are currently seven library facilities. [The existing EOP organization] does not provide a control point for responsibility for identifying/developing needed service innovations such as computer assisted research capacity." -- excerpt from PRP report on the EOP, June 1977.

The objective of the Information Management Division is to assist all agencies with collecting, storing, retrieving and archiving information. Some of the accomplishments are:

1. White House Information Center in Operation

We established the White House Information Center in the Old Executive Office Building to serve as a central point for the collection and distribution of information. The Center is being used extensively by all agencies in the EOP.

2. Combined Law Library Planned

Working with the various legal staffs, we have prepared a plan for developing and maintaining a combined law library for the Executive Office of the President. It will be adjacent to the White House Information Center.

3. New York Times Projects

We have been working with the New York Times Information Bank to modify their basic system to provide us with better and more usable information. This system will enable us to determine quickly what particular individuals have said about specific issues.

4. White House News Summary Being Indexed

News Summary items and backup sources are being electronically indexed and microfiched for better storage and retrieval, through a joint project with OA's Information Systems Division.

5. NASA -- Census Domestic Information Display Project

You probably remember seeing our June demonstration using NASA technology to display Federal statistical information. A 15-member interagency committee has been set up to study the future potential of the project.

6. Records Management Bolstered

We are bringing EOP agencies into compliance with regulations for records retention and disposition, with four agencies completed thus far. Procedures are being streamlined in the process.

7. Coordination with the Library of Congress

We have been working carefully with the Library of Congress to ensure that we make maximum usage of their resources.

8. EOP Newsletter

We have set up and coordinated the publication of a monthly newsletter for employees of the Executive Office of the President.

THIS YEAR

Above are some of the things we have been able to accomplish during the past nine months. During the coming year we will continue to work on the projects outlined above, as well as initiating the following new activities:

1. Legislative Tracking Project

You are familiar with the Congressional Vote Analysis System I helped develop. As a follow up, we are developing a legislative tracking system that will facilitate the monitoring of the Administration's key legislative initiatives. To ensure that the information is timely, remote terminals will be located at the Congressional Liaison Office in each agency.

2. EOP Annual Financial Statements

We have been working with the American Institute of CPAs to determine the feasibility of preparing an annual financial statement for the Executive Office of the President. Such a statement would have the advantage of building on your open government theme, as well as setting an example for other government agencies at the Federal, State, and local levels for providing better financial information to the general public.

3. Training Program

We are initiating an orientation training program for all new employees of the EOP and are currently setting up an advisory committee to assist us in developing an executive training program for more senior members of the EOP staff.

4. Inventory System

There has never been very tight inventory control over furniture and office equipment in the EOP complex. We will be conducting an initial inventory in the next couple of months and plan to set up an automated system to keep accurate records on a continuing basis.

5. Expanded Use of Micrographics

Our agreement with the Navy Printing Office will afford us greater access to micrographic equipment, and will permit us to expand our capacity for storage and retrieval of information.

6. Internal Documents Index

We are exploring ways to develop a system for collecting and indexing information about internally generated documents. This index will form part of a total EOP data base, to serve you, and agency staffs, needs.

Let me know if you have any questions about any of the projects.

Attachments

1. FY 78 Financial Statements
2. Minority Employment Summary

EXECUTIVE OFFICE OF THE PRESIDENT
SUMMARY STATUS OF APPROPRIATIONS REPORT
ALL APPROPRIATIONS

FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

	APPROPRIATION	TO DATE APPORTIONMENT	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	UNLIQUIDATED OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
CON ECONOMIC ADVSR	2,018,000.00	2,018,000.00	2,000,000.00		93,733.60	1,800,592.24	105,674.16
CON ENVIRONMTL QUAL	3,047,243.56	3,047,243.56	3,047,243.56		34,167.82	2,811,418.95	201,656.79
CEQ REPRESENTATN							
TOTAL CEQ	3,047,243.56	3,047,243.56	3,047,243.56		34,167.82	2,811,418.95	201,656.79
CON WAGE/PRICE STAB	1,795,000.00	1,795,000.00	1,795,000.00		34,302.29	1,613,172.20	147,525.51
DOMESTIC POL STAFF	2,754,687.37	2,754,687.37	2,154,687.37		154,409.81	1,736,873.90	263,403.66
DRUG POLICY-ADM LIM			600,000.00		53,294.32	207,002.17	339,703.51
TOTAL D P S	2,754,687.37	2,754,687.37	2,754,687.37		207,704.13	1,943,876.07	603,107.17
NATL SECURITY CON	3,315,000.00	3,315,000.00	3,315,000.00		124,230.61	3,166,067.51	24,701.88
OFFC OF ADMINISTRATN	5,913,926.52	5,913,926.52	5,913,926.52		1,165,216.67	4,714,636.92	34,072.93
OFFC OF MGMT & BUDGT	27,540,000.00	27,540,000.00	27,538,500.00		1,115,325.60	26,254,778.86	168,395.54
OMB REPRESENTATN			1,500.00			813.64	636.36
TOTAL O M B	27,540,000.00	27,540,000.00	27,540,000.00		1,115,325.60	26,255,592.50	169,091.90
OFC SCIENCE/TECH POL	2,788,816.00	2,788,816.00	2,753,669.00	223,351.00	991,318.99	1,433,766.08	105,232.93
OSTP REPRESENTATION							
TOTAL O S T P	2,788,816.00	2,788,816.00	2,753,669.00	223,351.00	991,318.99	1,433,766.08	105,232.93
SPEC REP TRADE NEGOT	3,095,537.60	3,095,537.60	3,080,537.60		567,040.73	2,454,352.47	59,144.40
SRTN REPRESENTATION			15,000.00		1,158.23	10,415.99	3,425.78
TOTAL S R T N	3,095,537.60	3,095,537.60	3,095,537.60		568,198.96	2,464,768.46	62,570.18
WHITE HOUSE OFFICE	16,415,298.00	16,415,298.00	16,305,298.00	18,159.91	642,083.09	15,001,321.54	643,733.46
CONSULTANTS							
PRESIDENTIAL TRAVEL			100,000.00			58,557.99	41,442.01
OFFCL ENTERTAINMENT			10,000.00			5,848.41	4,151.59
TOTAL W H O	16,415,298.00	16,415,298.00	16,415,298.00	18,159.91	642,083.09	15,065,727.94	689,327.06
VICE PRESIDENT'S OFC	1,327,000.00	1,327,000.00	1,327,000.00		18,537.12	1,212,101.62	96,361.26
OFC FED PROCURMT POL	2,890,000.00	2,890,000.00	2,890,000.00		78,529.00	1,534,540.57	1,276,930.43
CEQ WORKING FUND			5,421,764.80		4,553,275.09	771,635.14	96,854.57
TOTAL ALL APPROP	72,900,509.05	72,900,509.05	78,304,273.85	241,510.91	9,646,850.85	64,792,942.14	3,622,969.95

EXECUTIVE OFFICE OF THE PRESIDENT
STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

COUNCIL OF ECONOMIC ADVISORS

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	2,018,000.00				
APPORTIONMENT:	2,018,000.00				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	936,800.00			882,173.35	54,626.65
SALARIES-PART TIME	21,200.00			15,265.33	5,934.67
SALARIES-INTERMIT.	5,000.00			3,678.88	1,321.12
SAL-FULL W/LIMIT.	1,000.00			574.80	425.20
PREMIUM PAY	75,000.00			55,888.20	19,111.80
REIM DET-PAY & BEN.	88,000.00			71,908.41	16,091.59
CONSULTANTS	7,000.00			4,877.60	2,122.40
OTHER SPECIAL PAY	7,000.00			6,343.52	656.48
TOTAL PERSONNL COMP	1,141,000.00			1,040,710.09	100,289.91
PERSONNEL BENEFITS:					
PERSONNEL BENEFITS	85,000.00			80,900.36	4,099.64
FORMER EMPLOYEE BEN				824.72	(824.72)
TOTAL PERSONNL BEN.	85,000.00			81,725.08	3,274.92
TOTAL PERSONNEL	1,226,000.00			1,122,435.17	103,564.83
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	28,000.00		3,099.95	14,673.64	10,226.41
TOTAL TRAVEL & ENT	28,000.00		3,099.95	14,673.64	10,226.41
OTHER:					
TRANSPORT OF THINGS	100.00			14.00	86.00
STD LEVEL USER CHGS	109,000.00			108,128.00	872.00
OTHR RENT/COMM/UTIL	90,000.00		3,638.27	72,131.02	14,230.71
PRINTING & REPRODCT	144,000.00		200.00	116,998.43	26,801.57
OTHER SERVICES	373,900.00		16,641.33	352,531.13	4,727.54
SUPPLIES & MATERIAL	15,000.00		5,230.20	12,344.92	(2,575.12)
FURN & EQUIPMENT	14,000.00		64,923.85	1,335.93	(52,259.78)
TOTAL OTHER	746,000.00		90,633.65	663,483.43	(8,117.08)
TOTAL	2,000,000.00		93,733.60	1,800,592.24	105,674.16

EXECUTIVE OFFICE OF THE PRESIDENT
STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

COUNCIL ON ENVIRONMENTAL QUALITY

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	3,047,243.56				
APPORTIONMENT:	3,047,243.56				
PERSONNEL COMPENS:				(4,755.86)	4,755.86
SALARIES-FULL TIME	1,137,243.56			1,195,351.91	(58,108.35)
SALARIES-PART TIME	8,000.00			11,620.43	(3,620.43)
SALARIES-INTERMIT.	50,000.00			35,897.69	14,102.31
SAL-FULL W/LIMIT.				105,159.60	(105,159.60)
PREMIUM PAY	20,000.00			15,372.86	4,627.14
REIM DET-PAY & BEN.	62,000.00			51,967.00	10,033.00
CONSULTANTS	100,000.00			58,225.88	41,774.12
OTHER SPECIAL PAY	58,000.00			11,370.66	46,629.34
TOTAL PERSNNL COMP	1,435,243.56			1,480,210.17	(44,966.61)
PERSONNEL BENEFITS:					
PERSONNEL BENEFITS	106,000.00			111,550.93	(5,550.93)
FORMER EMPLOYEE BEN				91.00	(91.00)
TOTAL PERSNNL BEN.	106,000.00			111,641.93	(5,641.93)
TOTAL PERSONNEL	1,541,243.56			1,591,852.10	(50,608.54)
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	108,000.00		12,556.87	32,659.10	62,784.03
REPRESENTATION					
TOTAL TRAVEL & ENT	108,000.00		12,556.87	32,659.10	62,784.03
OTHER:					
TRANSPORT OF THINGS	2,000.00			418.39	1,581.61
STD LEVEL USER CHGS	216,000.00			217,795.06	(1,795.06)
OTHR RENT/COMM/UTIL	104,000.00		1,854.85	124,768.87	(22,623.72)
PRINTING & REPRODCT	190,000.00		2,200.00	135,823.66	51,976.34
OTHER SERVICES	256,000.00		10,182.47	680,437.02	165,380.51
SUPPLIES & MATERIAL	25,000.00		2,714.33	24,477.20	(2,191.53)
FURN & EQUIPMENT	5,000.00		4,659.30	2,960.81	(2,620.11)
TOTAL OTHER	1,398,000.00		21,610.95	1,186,681.01	189,708.04
TOTAL	3,047,243.56		34,167.82	2,811,418.95	201,656.79

EXECUTIVE OFFICE OF THE PRESIDENT

STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

COUNCIL ON WAGE & PRICE STABILITY

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	1,795,000.00				
APPORTIONMENT:	1,795,000.00				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	1,094,000.00			1,040,426.13	53,573.87
SALARIES-PART TIME	13,450.00			25,055.38	(11,605.38)
SALARIES-INTERMIT.	20,000.00			19,729.17	270.83
SAL-FULL W/LIMIT.				36,126.72	(36,126.72)
PREMIUM PAY	8,550.00			8,179.14	370.86
REIM DET-PAY & BEN.					
CONSULTANTS	100,000.00			63,858.98	36,141.02
OTHER SPECIAL PAY				9,533.88	(9,533.88)
TOTAL PERSONNL COMP	1,236,000.00			1,202,909.40	33,090.60
PERSONNEL BENEFITS:					
PERSONNEL BENEFITS	104,000.00			93,433.16	10,566.84
FORMER EMPLOYEE BEN					
TOTAL PERSONNL BEN.	104,000.00			93,433.16	10,566.84
TOTAL PERSONNEL	1,340,000.00			1,296,342.56	43,657.44
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	30,000.00		11,908.20	17,433.90	657.90
TOTAL TRAVEL & ENT	30,000.00		11,908.20	17,433.90	657.90
OTHER:					
TRANSPORT OF THINGS				501.41	(501.41)
STD LEVEL USER CHGS	137,000.00			135,309.00	1,691.00
OTHR RENT/COMM/UTIL	115,000.00		5,150.53	71,771.68	38,077.79
PRINTING & REPRODCT	75,000.00		78.00	21,659.50	53,262.50
OTHER SERVICES	80,000.00		8,801.38	47,811.46	23,387.16
SUPPLIES & MATERIAL	16,000.00		1,306.02	18,370.82	(3,676.84)
FURN & EQUIPMENT	2,000.00		7,058.16	3,971.87	(9,030.03)
TOTAL OTHER	425,000.00		22,394.09	299,395.74	103,210.17
TOTAL	1,795,000.00		34,302.29	1,613,172.20	147,525.51

EXECUTIVE OFFICE OF THE PRESIDENT

STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

DOMESTIC POLICY STAFF

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	2,754,687.37			
APPORTIONMENT:	2,754,687.37			
PERSONNEL COMPENS:				
SALARIES-FULL TIME	1,170,200.00		1,308,021.17	(137,821.17)
SALARIES-PART TIME	16,800.00		19,517.44	(2,717.44)
SALARIES-INTERMIT.	37,100.00		14,282.60	22,817.40
SAL-FULL W/LIMIT.	56,000.00		56,237.20	(237.20)
PREMIUM PAY	44,000.00		36,111.39	7,888.61
REIM DET-PAY & BEN.	47,800.00		39,003.65	8,796.35
CONSULTANTS	54,100.00		17,434.83	36,665.17
OTHER SPECIAL PAY	13,000.00		5,741.98	7,258.02
TOTAL PERSONNL COMP	1,439,000.00		1,496,350.26	(57,350.26)
PERSONNEL BENEFITS:				
PERSONNEL BENEFITS	141,000.00		115,390.00	25,610.00
FORMER EMPLOYEE BEN				
TOTAL PERSONNL BEN.	141,000.00		115,390.00	25,610.00
TOTAL PERSONNEL	1,580,000.00		1,611,740.26	(31,740.26)
TRAVEL & ENTERTNMT:				
STAFF TRAVEL	110,000.00	14,934.53	43,592.57	51,472.90
TOTAL TRAVEL & ENT	110,000.00	14,934.53	43,592.57	51,472.90
OTHER:				
TRANSPORT OF THINGS			72.45	(72.45)
STD LEVEL USER CHGS	137,000.00		104,640.00	32,360.00
OTHR RENT/COMM/UTIL	128,000.00	5,366.49	52,400.56	70,232.95
PRINTING & REPRODCT	35,000.00	31,400.00	3,095.34	504.66
OTHER SERVICES	659,687.37	35,094.68	78,470.75	546,121.94
SUPPLIES & MATERIAL	60,000.00	39,713.59	41,657.03	(21,370.62)
FURN & EQUIPMENT	45,000.00	81,194.84	8,207.11	(44,401.95)
TOTAL OTHER	1,064,687.37	192,769.60	288,543.24	583,374.53
TOTAL	2,754,687.37	207,704.13	1,943,876.07	603,107.17

EXECUTIVE OFFICE OF THE PRESIDENT
STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

NATIONAL SECURITY COUNCIL

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	3,315,000.00				
APPORTIONMENT:	3,315,000.00				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	1,865,000.00			1,512,135.13	352,864.87
SALARIES-PART TIME	125,000.00			91,957.54	33,042.46
SALARIES-INTERMIT.	1,000.00			24.72	975.28
SAL-FULL W/LIMIT.	2,000.00			854.40	1,145.60
PREMIUM PAY	180,000.00			169,014.76	10,985.24
REIM DET-PAY & BEN.				75,338.40	(75,338.40)
CONSULTANTS	28,000.00			42,491.22	(14,491.22)
OTHER SPECIAL PAY	325,000.00			337,747.89	(12,747.89)
TOTAL PERSNNL COMP	2,526,000.00			2,229,564.06	296,435.94
PERSONNEL BENEFITS:					
PERSONNEL BENEFITS	155,000.00			140,465.61	14,534.39
FORMER EMPLOYEE BEN	155,000.00			140,465.61	14,534.39
TOTAL PERSNNL BEN.					
TOTAL PERSONNEL	2,681,000.00			2,370,029.67	310,970.33
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	110,000.00		2,599.90	106,400.10	1,000.00
TOTAL TRAVEL & ENT	110,000.00		2,599.90	106,400.10	1,000.00
OTHER:					
TRANSPORT OF THINGS					
STD LEVEL USER CHGS	183,000.00			196,173.00	(13,173.00)
OTHR RENT/COMM/UTIL	166,000.00		10,549.10	154,425.77	1,025.13
PRINTING & REPRODCT	5,000.00			11,215.10	(6,215.10)
OTHER SERVICES	115,000.00		91,945.83	224,058.56	(201,004.25)
SUPPLIES & MATERIAL	35,000.00		19,135.92	36,791.70	(20,927.62)
FURN & EQUIPMENT	20,000.00			66,973.61	(46,973.61)
TOTAL OTHER	524,000.00		121,630.71	689,637.74	(287,268.45)
TOTAL	3,315,000.00		124,230.61	3,166,067.51	24,701.88

EXECUTIVE OFFICE OF THE PRESIDENT
STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

OFFICE OF ADMINISTRATION

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	5,913,926.52				
APPORTIONMENT:	5,913,926.52				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	2,130,000.00			2,121,248.86	8,751.14
SALARIES-PART TIME	60,000.00			57,754.71	2,245.29
SALARIES-INTERMIT.	20,000.00			16,148.73	3,851.27
SAL-FULL W/LIMIT.	60,000.00			54,587.63	5,412.37
PREMIUM PAY	105,000.00			99,695.90	5,304.10
REIM DET-PAY & BEN.					
CONSULTANTS	55,000.00			50,182.05	4,817.95
OTHER SPECIAL PAY	15,000.00			13,377.63	1,622.37
TOTAL PERSNNL COMP	2,445,000.00			2,412,995.51	32,004.49
PERSONNEL BENEFITS:					
PRSONNEL BENEFITS	252,000.00			215,769.73	36,230.27
FORMER EMPLOYEE BEN					
TOTAL PERSNNL BEN.	252,000.00			215,769.73	36,230.27
TOTAL PRSONNEL	2,697,000.00			2,628,765.24	68,234.76
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	10,000.00		4,948.60	12,316.68	(7,265.28)
TOTAL TRAVEL & ENT	10,000.00		4,948.60	12,316.68	(7,265.28)
OTHER:					
TRANSPORT OF THINGS					
STD LEVEL USER CHGS	455,000.00		190,000.00	263,512.00	1,488.00
OTHR RENT/COMM/UTIL	980,000.00		169,372.36	800,958.84	9,668.80
PRINTING & REPRODCT	28,000.00		13,159.42	13,507.99	1,332.59
OTHER SERVICES	1,384,926.52		511,126.84	907,924.71	65,874.97
SUPPLIES & MATERIAL	284,000.00		178,043.03	164,326.59	(58,369.62)
FURN & EQUIPMENT	75,000.00		98,566.42	23,324.87	(46,891.29)
TOTAL OTHER	3,206,926.52		1,160,268.07	2,073,555.00	(26,896.55)
TOTAL	5,913,926.52		1,165,216.67	4,714,636.92	34,072.93

EXECUTIVE OFFICE OF THE PRESIDENT
STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

OFFICE OF MANAGEMENT & BUDGET

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	27,540,000.00				
APPORTIONMENT:	27,540,000.00				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	15,676,000.00			15,860,749.76	(184,749.76)
SALARIES-PART TIME	170,000.00			157,709.95	12,290.05
SALARIES-INTERMIT.	449,000.00			438,941.70	10,058.30
SAL-FULL W/LIMIT.	461,000.00			346,630.00	114,370.00
PREMIUM PAY	220,000.00			204,888.76	15,111.24
REIM DET-PAY & BEN.	30,000.00			27,355.61	2,644.39
CONSULTANTS	80,000.00			81,417.69	(1,417.69)
OTHER SPECIAL PAY	130,000.00			91,617.12	38,382.88
TOTAL PERSONNL COMP	17,216,000.00			17,209,310.59	6,689.41
PERSONNEL BENEFITS:					
PERSONNEL BENEFITS	1,419,000.00			1,400,169.36	18,830.64
FORMER EMPLOYEE BEN				.62	(0.62)
TOTAL PERSONNL BEN.	1,419,000.00			1,400,169.98	18,830.02
TOTAL PERSONNEL	18,635,000.00			18,609,480.57	25,519.43
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	386,000.00		10,752.13	324,446.70	50,801.17
REPRESENTATION	1,500.00			813.64	686.36
TOTAL TRAVEL & ENT	387,500.00		10,752.13	325,260.34	51,487.53
OTHER:					
TRANSPORT OF THINGS	9,000.00			8,316.37	683.63
STD LEVEL USER CHGS	2,570,000.00			2,542,739.62	27,260.38
OTHR RENT/COMM/UTIL	1,585,000.00		279,095.92	1,249,887.23	56,016.85
PRINTING & REPRODCT	1,752,000.00		278,532.00	1,441,563.02	31,904.98
OTHER SERVICES	2,228,500.00		103,383.86	1,875,224.18	249,891.96
SUPPLIES & MATERIAL	192,000.00		103,837.24	161,605.99	(73,443.23)
FURN & EQUIPMENT	181,000.00		339,724.45	41,515.18	(200,239.63)
TOTAL OTHER	8,517,500.00		1,104,573.47	7,320,851.59	92,074.94
TOTAL	27,540,000.00		1,115,325.60	26,255,592.50	169,081.90

EXECUTIVE OFFICE OF THE PRESIDENT

STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

OFFICE OF SCIENCE & TECHNOLOGY POLICY

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	2,788,816.00				
APPORTIONMENT:	2,788,816.00				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	630,500.00			577,307.62	53,192.38
SALARIES-PART TIME	15,000.00			12,466.22	2,533.78
SALARIES-INTERMIT.	50,000.00			33,192.04	16,807.96
SAL-FULL W/LIMIT.				15,289.60	(15,289.60)
PREMIUM PAY	7,500.00			7,623.28	(123.28)
REIM DET-PAY & BEN.	200,000.00		41,630.00	157,165.68	1,204.32
CONSULTANTS	50,000.00		684.03	79,612.81	(30,296.84)
OTHER SPECIAL PAY	378,000.00			2,782.52	375,217.48
TOTAL PERSNNL COMP	1,331,000.00		42,314.03	885,439.77	403,246.20
PERSONNEL BENEFITS:					
PRSONNEL BENEFITS	75,000.00			44,263.41	30,736.59
FORMER EMPLOYEE BEN					
TOTAL PERSNNL BEN.	75,000.00			44,263.41	30,736.59
TOTAL PERSONNEL	1,406,000.00		42,314.03	929,703.18	433,982.79
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	173,000.00		73,657.53	89,011.77	10,330.70
REPRESENTATION					
NUCLEAR WASTE	35,147.00		20,227.88	7,485.66	7,433.46
TOTAL TRAVEL & ENT	208,147.00		93,885.41	96,497.43	17,764.16
OTHER:					
TRANSPORT OF THINGS	20,000.00		1,399.77	7,391.24	11,208.99
STD LEVEL USER CHGS	180,000.00		2,200.00	160,904.00	16,896.00
OTHR RENT/COMM/UTIL	302,000.00		23,724.21	83,269.39	195,006.40
PRINTING & REPRODCT	158,000.00		4,402.30	23,354.33	130,243.37
OTHER SERVICES	453,669.00	215,351.00	788,899.55	123,688.71	(674,270.26)
SUPPLIES & MATERIAL	25,000.00	8,000.00	53,225.01	10,176.41	(46,401.42)
FURN & EQUIPMENT	36,000.00		1,496.59	6,267.05	28,236.36
TOTAL OTHER	1,174,669.00	223,351.00	875,347.43	415,051.13	(339,080.56)
TOTAL	2,788,816.00	223,351.00	1,011,546.87	1,441,251.74	112,666.39

EXECUTIVE OFFICE OF THE PRESIDENT

STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

SPECIAL REPRESENTATIVE FOR TRADE NEGOTIATION

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	3,095,537.60				
APPORTIONMENT:	3,095,537.60				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	1,324,846.00			1,343,632.83	(18,786.83)
SALARIES-PART TIME	2,000.00			1,312.82	687.18
SALARIES-INTERMIT.	20,000.00			14,109.23	5,890.77
SAL-FULL W/LIMIT.	25,000.00			28,353.17	(3,353.17)
PREMIUM PAY	40,000.00			40,494.66	(494.66)
REIM DET-PAY & BEN.	85,154.00			85,154.00	
CONSULTANTS	60,000.00			51,135.06	8,864.94
OTHER SPECIAL PAY	5,000.00			3,405.38	1,594.62
TOTAL PERSNNL COMP	1,562,000.00			1,567,597.15	(5,597.15)
PERSONNEL BENEFITS:					
PRSONNEL BENEFITS	135,000.00			110,749.90	24,250.10
FORMER EMPLOYEE BEN					
TOTAL PERSNNL BEN.	135,000.00			110,749.90	24,250.10
TOTAL PERSONNEL	1,697,000.00			1,678,347.05	18,652.95
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	90,000.00		19,060.75	65,946.85	4,992.40
REPRESENTATION	15,000.00		1,158.23	10,415.99	3,425.78
TOTAL TRAVEL & ENT	105,000.00		20,218.98	76,362.84	8,418.18
OTHER:					
TRANSPORT OF THINGS	500.00			180.73	319.27
STD LEVEL USER CHGS	189,000.00			179,538.00	9,462.00
QTHR RENT/COMM/UTIL	493,000.00		48,098.42	144,812.71	300,088.87
PRINTING & REPRODCT	45,000.00		32,365.13	40,773.58	(28,138.71)
OTHER SERVICES	532,037.60		370,787.92	279,029.71	(117,780.03)
SUPPLIES & MATERIAL	24,000.00		5,279.33	28,007.17	(9,286.50)
FURN & EQUIPMENT	10,000.00		92,249.18	37,293.62	(119,542.80)
TOTAL OTHER	1,293,537.60		548,779.98	709,635.52	35,122.10
TOTAL	3,095,537.60		568,198.96	2,464,768.46	62,570.18

EXECUTIVE OFFICE OF THE PRESIDENT

STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

WHITE HOUSE OFFICE

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION	16,415,298.00				
APPORTIONMENT:	16,415,298.00				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	9,645,000.00			9,256,041.68	388,958.32
SALARIES-PART TIME	1,000.00			1,712.56	(712.56)
SALARIES-INTERMIT.	150,000.00			54,071.15	95,928.85
SAL-FULL W/LIMIT.				41,232.89	(41,232.89)
PREMIUM PAY	760,000.00			400,698.91	359,301.09
REIM DET-PAY & BEN.	100,000.00			115,807.84	(15,807.84)
CONSULTANTS					
OTHER SPECIAL PAY	160,265.00			35,231.24	125,033.76
TOTAL PERSONNL COMP	10,816,265.00			10,079,684.39	736,580.61
PERSONNEL BENEFITS:					
PERSONNEL BENEFITS	838,000.00			778,582.52	59,417.48
FORMER EMPLOYEE BEN					
TOTAL PERSONNL BEN.	838,000.00			778,582.52	59,417.48
TOTAL PERSONNEL	11,654,265.00			10,858,266.91	795,998.09
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	190,000.00		(220.00)	151,194.52	39,025.48
PRESIDENTIAL TRAVEL	100,000.00			58,513.99	41,486.01
OFFICIAL ENTERTNMT.	10,000.00			5,848.41	4,151.59
TOTAL TRAVEL & ENT	300,000.00		(220.00)	215,600.92	84,619.08
OTHER:					
TRANSPORT OF THINGS	5,000.00			3,817.37	1,182.63
STD LEVEL USER CHGS	1,550,000.00			1,464,961.00	85,039.00
OTHR RENT/COMM/UTIL	2,065,000.00	1,061.00	127,238.13	1,970,284.22	(33,583.35)
PRINTING & REPRODCT	237,000.00		157,794.84	255,097.11	(85,891.95)
OTHER SERVICES	239,033.00	12,265.15	73,486.47	122,805.29	30,476.09
SUPPLIES & MATERIAL	230,000.00	189.76	60,645.54	78,388.50	90,776.20
FURN & EQUIPMENT	35,000.00	4,644.00	213,138.11	90,751.68	(273,533.79)
TOTAL OTHER	4,461,033.00	18,159.91	642,303.09	3,986,105.17	(185,535.17)
TOTAL	16,415,298.00	18,159.91	642,083.09	15,063,288.22	691,766.78

EXECUTIVE OFFICE OF THE PRESIDENT
STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

VICE PRESIDENT'S OFFICE

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	1,327,000.00				
APPORTIONMENT:	1,327,000.00				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	783,000.00			760,964.54	22,035.46
SALARIES-PART TIME	9,500.00			5,879.40	3,620.60
SALARIES-INTERMIT.					
SAL-FULL W/LIMIT.	12,000.00			11,700.48	299.52
PREMIUM PAY	500.00			(428.16)	928.16
REIM DET-PAY & BEN.					
CONSULTANTS	5,000.00			982.73	4,017.27
OTHER SPECIAL PAY	46,000.00			20,329.60	25,670.40
TOTAL PERSNNL COMP	856,000.00			799,428.59	56,571.41
PERSONNEL BENEFITS:					
PERSONNEL BENEFITS	71,000.00			67,473.07	3,526.93
FORMER EMPLOYEE BEN					
TOTAL PERSNNL BEN.	71,000.00			67,473.07	3,526.93
TOTAL PERSONNEL	927,000.00			866,901.66	60,098.34
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	60,000.00		2,900.00	57,092.37	7.63
TOTAL TRAVEL & ENT	60,000.00		2,900.00	57,092.37	7.63
OTHER:					
TRANSPORT OF THINGS	100.00			52.12	47.88
STD LEVEL USER CHGS	170,000.00			162,489.00	7,511.00
OTHR RENT/COMM/UTIL	87,000.00		1,709.06	70,509.20	14,781.74
PRINTING & REPRODCT	15,000.00			9,600.45	5,399.55
OTHER SERVICES	34,900.00		4,288.02	28,090.28	2,521.70
SUPPLIES & MATERIAL	18,000.00		2,861.39	11,398.89	3,741.72
FURN & EQUIPMENT	15,000.00		6,778.65	5,969.65	2,251.70
TOTAL OTHER	340,000.00		15,637.12	288,107.59	36,255.29
TOTAL	1,327,000.00		18,537.12	1,212,101.62	96,361.26

EXECUTIVE OFFICE OF THE PRESIDENT

STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

OFFICE OF FEDERAL PROCUREMENT POLICY

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:	2,890,000.00				
APPORTIONMENT:	(2,890,000.00)				
PERSONNEL COMPENS:					
SALARIES-FULL TIME	1,186,000.00			1,101,471.28	84,528.72
SALARIES-PART TIME					
SALARIES-INTERMIT.	5,000.00				5,000.00
SAL-FULL W/LIMIT.	30,000.00			39,000.00	(9,000.00)
PREMIUM PAY	1,000.00			561.80	438.20
REIM DET-PAY & BEN.					
CONSULTANTS					
OTHER SPECIAL PAY	28,000.00			1,675.35	26,324.65
TOTAL PERSNNL COMP	1,250,000.00			1,142,708.43	107,291.57
PERSONNEL BENEFITS:					
PRSONNEL BENEFITS	105,000.00			96,926.88	8,073.12
FORMER EMPLOYEE BEN					
TOTAL PERSNNL BEN.	105,000.00			96,926.88	8,073.12
TOTAL PERSONNEL	1,355,000.00			1,239,635.31	115,364.69
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	30,000.00		10,281.05	19,059.26	659.69
TOTAL TRAVEL & ENT	30,000.00		10,281.05	19,059.26	659.69
OTHER:					
TRANSPORT OF THINGS					
STD LEVEL USER CHGS	82,000.00			76,516.38	5,483.62
OTHR RENT/COMM/UTIL	48,000.00		19,499.70	14,731.25	13,769.05
PRINTING & REPRODCT	15,000.00		100.00	4,940.00	9,960.00
OTHER SERVICES	1,310,000.00		6,795.00	176,615.32	1,126,589.68
SUPPLIES & MATERIAL	30,000.00		1,803.25	3,007.80	25,188.95
FURN & EQUIPMENT	20,000.00		40,050.00	35.25	(20,085.25)
TOTAL OTHER	1,505,000.00		68,247.95	275,846.00	1,160,906.05
TOTAL	2,890,000.00		78,529.00	1,534,540.57	1,276,930.43

EXECUTIVE OFFICE OF THE PRESIDENT

STATUS OF APPROPRIATION REPORT
FOR THE PERIOD ENDING OCTOBER 31, 1978
FISCAL YEAR 1977-78

COUNCIL ON ENVIRONMTL QUALITY-WORKING FUND

	OPERATING BUDGETS	UNLIQUIDATED COMMITMENTS	OBLIGATIONS	ACCRUED EXPENDITURES	AVAILABLE BALANCE
APPROPRIATION:					
APPORTIONMENT:					
PERSONNEL COMPENS:					
SALARIES-FULL TIME					
SALARIES-PART TIME					
SALARIES-INTERMIT					
SAL-FULL W/LIMIT.					
PREMIUM PAY					
REIM DET-PAY & BEN.					
CONSULTANTS					
OTHER SPECIAL PAY					
TOTAL PERSNNL COMP					
PERSONNEL BENEFITS:					
PRSONNEL BENEFITS					
FORMER EMPLOYEE BEN					
TOTAL PERSNNL BEN.					
TOTAL PERSONNEL					
TRAVEL & ENTERTNMT:					
STAFF TRAVEL	5,000.00		3,381.71	392.29	1,226.00
TOTAL TRAVEL & ENT	5,000.00		3,381.71	392.29	1,226.00
OTHER:					
TRANSPORT OF THINGS					
STD LEVEL USER CHGS					
QTHR RENT/COMM/UTIL					
PRINTING & REPRODCT					
OTHER SERVICES	5,416,764.80		4,549,893.38	771,242.85	95,628.57
SUPPLIES & MATERIAL					
FURN & EQUIPMENT					
TOTAL OTHER	5,416,764.80		4,549,893.38	771,242.85	95,628.57
TOTAL	5,421,764.80		4,553,275.09	771,635.14	96,854.57

EXECUTIVE OFFICE OF THE PRESIDENT
OVERALL SUMMARY-SEPTEMBER 30, 1978

AGENCY	TOTAL NUMBER	MALES				FEMALES				TOTAL NON-WHITE	
		TOTAL #	%	WHITE	NON WHITE	TOTAL #	%	WHITE	NON * WHITE		
CEA	32	15	47	15		17	53	14	3	3	9
CEQ	49	26	53	26		23	47	21	2	2	4
CWPS	36	21	58	20	2	15	42	10	5	7	19
DPS	51	21	41	19	2	30	59	24	6	8	16
NSC	58	25	43	19	7	33	57	30	3	10	17
OA	163	99	61	30	70	64	39	36	28	98	60
OMB	589	357	61	326	31	232	39	148	84	115	20
STR	47	25	53	20	3	22	47	16	6	9	19
WHO	345	138	40	114	24	207	60	178	29	53	15
VP	24	10	42	9	1	14	58	12	2	3	13
OSTP	26	11	42	11		15	58	13	2	2	8
TOTAL	1420	748		608	140	672		502	170	310	

* BLACK, HISPANIC AND ORIENTAL

TOTAL HISPANIC AND ORIENTAL = 4%

SUMMARY BY SALARY LEVEL - SEPTEMBER 30, 1978

	AGENCY	CEA	CEQ	CWPS	DPS	NSC	OA	OMB	STR	WHO	VP	OSTP
	TOTAL #	32	49	36	51	58	163	589	47	345	24	26
\$42,000- \$66,000 (GS-16 AND ABOVE)	% NW MALE				8		14	6		5	13	
	% W MALE	100	75	100	77	79	72	87	94	75	62	100
	% NW FEMALE									3		
	% W FEMALE		25		14	21	14	7	6	17	25	
	TOTAL #	7	8	6	13	9	9	134	17	60	8	6
\$21,000- \$42,000 (GS-12 TO GS-15)	% NW MALE			7	5	21	22	8		5		
	% W MALE	55	71	67	35	42	38	70	44	33	44	86
	% NW FEMALE				15		10	5		7		
	% W FEMALE	45	29	26	45	37	30	17	56	55	56	14
	TOTAL #	11	24	15	20	19	37	264	9	115	9	7
\$15,000- \$20,000 (GS-9 TO GS-11)	% NW MALE					8	35	1		9		
	% W MALE		11		7	8	12	13	6	19		
	% NW FEMALE	20	11	44	13	13	20	33	38	11	33	33
	% W FEMALE	80	78	56	80	71	33	53	56	61	67	67
	TOTAL #	10	9	9	15	24	49	122	16	116	6	3
\$6,000- \$14,000 (GS-1 TO GS-8)	% NW MALE			17		17	63	5	60	9		
	% W MALE	50	25	49	33	17	6	10	20	17		
	% NW FEMALE	25	12	17	33		20	43		11		10
	% W FEMALE	25	63	17	34	66	11	42	20	63	100	90
	TOTAL #	4	8	6	3	6	70	69	5	54	1	10

THE WHITE HOUSE

WASHINGTON

11/13/78

Jack Watson

The attached was returned in the President's outbox today and is forwarded to you for appropriate handling.

Rick Hutcheson

cc: Phil Wise
Fran Voorde

	FOR STAFFING
	FOR INFORMATION
	FROM PRESIDENT'S OUTBOX
	LOG IN/TO PRESIDENT TODAY
	IMMEDIATE TURNAROUND
	NO DEADLINE
	LAST DAY FOR ACTION -

ACTION
FYI

	ADMIN CONFID
	CONFIDENTIAL
	SECRET
	EYES ONLY

	VICE PRESIDENT
	EIZENSTAT
	JORDAN
	KRAFT
	LIPSHUTZ
X	MOORE
	POWELL
	WATSON
	WEXLER
	BRZEZINSKI
	MCINTYRE
	SCHULTZE

	ARAGON
	BOURNE
	BUTLER
	H. CARTER
	CLOUGH
	COSTANZA
	CRUIKSHANK
	FALLOWS
	FIRST LADY
	GAMMILL
	HARDEN
	HUTCHESON
	JAGODA
	LINDER
	MITCHELL
	MOE
	PETERSON
	PETTIGREW
	PRESS
	RAFSHOON
	SCHNEIDERS
	VOORDE
	WARREN
	WISE

	ADAMS
	ANDRUS
	BELL
	BERGLAND
	BLUMENTHAL
	BROWN
	CALIFANO
	HARRIS
	KREPS
	MARSHALL
	SCHLESINGER
	STRAUSS
	VANCE

THE WHITE HOUSE
WASHINGTON
November 10, 1978

*Jack
I*

MEMORANDUM FOR THE PRESIDENT

FROM:

JACK WATSON *Jack*

SUBJECT:

Meeting Request from Pat Harris

Pat has asked that she have an opportunity within the next ten days to brief you on a proposal to rewrite and consolidate the several housing statutes under which HUD operates. Those statutes are, in Pat's view, unnecessarily complex, duplicative and costly.

Pat believes that restructuring would represent a major step in federal aid reform. However, as you know, rewriting several major pieces of legislation at one time will be controversial because many groups will be concerned about the potential loss of present benefits.

There has been no briefing of senior White House staff or OMB on this subject.

Stu and I recommend that you defer a meeting with Pat until after OMB and White House staff have been briefed. After such a briefing we can assess the desirability of your being personally briefed on the subject.

Pat's staff has indicated that she would be willing to follow this course only if it is your preference. Without your guidance to the contrary, she insists on meeting with you.

Schedule meeting with Secretary Harris. ✓

Defer meeting with Secretary Harris until OMB and White House staff are briefed. _____

*Tell her, however, That I'll
have to staff out her proposals
before making any decision.
JC*

9:40 AM

THE WHITE HOUSE
WASHINGTON

November 9, 1978

MEMORANDUM FOR: THE PRESIDENT
FROM: HAMILTON JORDAN HJ.
SUBJECT: Meeting with Averell Harriman
DATE: Monday, November 13, 1978
TIME: 9:40am (15 minutes)
LOCATION: Oval Office

I. BACKGROUND, PARTICIPANTS AND PRESS PLAN

- A. Background: This is a continuation of informational meetings with Governor Harriman on foreign affairs.

Governor Harriman has recently returned from Hungary, Romania and Yugoslavia. While there, he was asked by the leadership of those countries to convey informal comments to you. He also plans to briefly touch on our relations with the Soviet Union and China. Harriman plans a trip to Moscow in early December of this year, and also plans on accepting an invitation from the Chinese government to visit that country next spring.

- B. Participants: Averell Harriman

- C. Press Plan: None

II. TALKING POINTS

In your meeting with Governor Harriman you should:

- express your appreciation for his continued help and advice, and assure him that his comments are useful; and
- ask that he report on his upcoming trips to Dr. Brzezinski.

THE WHITE HOUSE
WASHINGTON

11/15

Dead File

Bill

filed
under Nov 13th

Hold
pen
null

From says
miss long
ms done

Need ~~word~~
will T/c. hi Fran
se Trossa Cal. Run

MEMORANDUM
OF CALL

TO: _____

☐ YOU WERE CALLED BY—

☐ YOU WERE VISITED BY—

OF (Organization) _____

☐ PLEASE CALL → PHONE NO.
CODE/EXT. _____

☐ FTS

☐ WILL CALL AGAIN

☐ IS WAITING TO SEE YOU

☐ RETURNED YOUR CALL

☐ WISHES AN APPOINTMENT

MESSAGE

*Pres off &
feed grain FYI
copy.*

→ Joannes

RECEIVED BY

DATE

TIME

63-109

☆U.S. G.P.O. 1978-251-015

STANDARD FORM 63 (Rev. 8-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.6

THE WHITE HOUSE

WASHINGTON

November 13, 1978

MEMORANDUM FOR THE PRESIDENT

FROM:

ANNE WEXLER

STU EIZENSTAT

ALFRED KAHN

Anne
Stu
Fred

Per your request, and working with Reg Jones, we have arranged for a meeting with the heads of major business organizations in the U.S. to discuss the issue of compliance with the guidelines. The meeting is scheduled for 11:00 a.m., Thursday, November 16. (List attached).

In this meeting, we will discuss actions which they will take to organize compliance from their peers and other activities to support the program.

We think, given the level of people attending the meeting, that it would be helpful if you could drop by for two minutes. We have told them of your desire for explicit compliance with the program. Your acknowledgement of their interest in helping will be deeply appreciated by them.

I will drop by _____

I will not drop by _____

You are scheduled to accept diplomatic credentials in the Roosevelt Room from 11:00 to 11:30 a.m. that day. Since our meeting is scheduled for 11:00 a.m. may we use the Cabinet Room?

Approve _____

Disapprove _____

BUSINESS COUNCIL

John D. deButts
(Chairman Business Council)
Chairman, AT&T
195 Broadway
New York, NY 10007
212/393-3412

Reginald Jones
Chairman
General Electric Company
Fairfield, Connecticut 06431
203/373-2136

BUSINESS ROUNDTABLE

Thomas A. Murphy
(Chairman, Policy Committee)
(Business Roundtable)
Chairman General Motors Corporation
General Motors Building
3044 West Grand Boulevard
Detroit, Michigan 48202
313/556-3517

US CHAMBER OF COMMERCE/1615 H St., N.W., WDC 20062/202/659-6000

Shearon Harris
(Vice Chairman of the Board)
Chairman, Carolina Power and Light
P.O. Box 1551
Raleigh, NC
919/836-6363

Richard L. Leshner, President, Chamber of Commerce

NATIONAL RETAIL MERCHANTS ASSOCIATION/100 W 31st St., NY, NY
212/244-8780 10001

Donald Siebert
(Chairman)
Chairman J.C. Penny, Co., Inc.
1301 Avenue of the Americas
New York, NY 10019
212/957-5753

James R. Williams/President, NRMA

NATIONAL ASSOCIATION OF MANUFACTURERS /1776 F St., N.W., WDC 20006
202/331-3700

Herbert E. Markley
(Chairman)
President
Timken Company
1835 Dueber Avenue ,SW
Canton, Ohio 44706
216/453-4511

Heath Larry, NAM

AMERICAN BANKERS ASSOCIATION /1120 Conn. Ave., N.W., WDC 20036
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